

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
July 14, 2025**

Mayor Rowie Hansberger called the meeting to order at 7:00 p.m. Council members present were Stephen Smith, Mike Andrews, Steve Byrd, Terry Severson, Dan Harrington and Tom Rasmussen. Rob Anderson and Ken Schultz were absent. Andy Eiche, Mitch Brown, Reagan Kohler, Dakota Robinson, Emma Adkison and Bob Hapy were also present.

Andrews moved, seconded by Severson, to approve the council minutes from June 9, 2025 and June 18, 2025. Motion carried unanimously.

Public Comment: Eiche thanked everyone who had a hand in assisting the Lakeland Manor with their recent fire.

Brown presented the Public Works Director report. Severson asked Brown if he was working on the flag pole installation at the Tiptown baseball diamond. Brown responded in the affirmative.

Hansberger presented the Zoning Administrator report.

Hansberger presented the minutes from the Plan Commission meeting.

Hansberger presented the Library Board minutes.

Hansberger presented the Lake Protection minutes.

Hansberger presented the Shell Lake Area Fire Association minutes.

Mayor's Report: Mayor Hansberger reminded everyone of the July 20th Second Annual Great Shell Lake Get Together, and asked anyone who is willing to volunteer for the event, please let her know as soon as possible. She also reminded everyone of the upcoming triathlon on July 26th.

Stephen Smith made a statement regarding his behavior at the end of the Annual Lake Protection Board of Commissioners meet. He felt he was rude, and apologized for the behavior. Mayor Hansberger noted how Smith's actions had affected the entire city council. She went on to add that the city council needs to always remain professional, as they represent the public of Shell Lake, and finished by stating that poor behavior is unacceptable, and will not be tolerated.

Executive/HR Committee: No meeting.

General Administration: Mike Andrews presented the minutes. Byrd moved, seconded by Rasmussen, to approve the draft Shell Lake Police Department Policy Manual as presented by Lexipol. The motion carried unanimously.

Public Works Administration: Hansberger presented the minutes. Andrews moved, seconded by Rasmussen, to approve the purchase of a 10-year extended warranty on the Bosch lift station generator in the amount of \$2,030.00. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Byrd – Yes, Harrington – Yes, Rasmussen – Yes. Motion carried unanimously.

Severson moved, seconded by Andrews, to approve Annual Service Agreements for the portable and community center generators in the amount of \$2,251.27. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Byrd – Yes, Harrington – Yes, Rasmussen – Yes. Motion carried unanimously.

Harrington moved, seconded by Andrews, to approve a RAM monitoring system app (both setup and subscription) for the portable and community center generators in the amount of \$4,134.02. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Byrd – Yes, Harrington – Yes, Rasmussen – Yes. Motion carried unanimously.

Parks and Recreation: Severson presented the minutes. Severson and Hansberger presented the art work being offered via donation to the city. They estimated the cost to place the structure would be approximately \$1,200.00. Harrington moved, seconded by Rasmussen, to accept the art work and the recommended placement in the Shell Lake Memorial Park. The motion passed unanimously. The mayor informed the committee that the topic must now go to the Plan Commission for their recommendation.

Financial Administration: Smith presented the minutes. Smith moved, seconded by Byrd, to approve vouchers 630-821. Motion carried unanimously.

Smith presented the budget status report.

New Business

Smith moved, seconded by Andrews, to approve the Request for Approval of Agreement for Transfer of 2021 Entitlement. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Byrd – Yes, Harrington – Yes, Rasmussen – Yes. Motion carried unanimously.

Andrews moved, seconded by Harrington, to approve a Street Use Permit – Shell Lake Town & Country Days – August 28th thru August 31st, 2025. Motion carried unanimously.

Severson moved, seconded by Rasmussen, to approve a Temporary Alcohol Beverage License – Shell Lake Chamber of Commerce – August 29th thru August 31st, 2025 (Town & Country Days). Motion carried unanimously.

Andrews moved, seconded by Rasmussen, to adjourn at 7:56 p.m.

Meeting adjourned.

Andrew Eiche, City Administrator/Clerk/Treasurer