

**REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
February 10, 2025**

Mayor Rowie Hansberger called the meeting to order at 7:00 p.m. Council members present were Stephen Smith, Terry Severson, Mike Andrews, Ken Schultz, Dan Harrington and Deb Nebel. Steve Byrd and Rob Anderson were absent. Andy Eiche, Mike Ring, Dan Rayman, Tom Rasmussen and Regan Kohler were also present.

Schultz moved, seconded by Andrews, to approve the council minutes from the January 13, 2025 meeting. Motion carried unanimously.

**Public Comment:** None.

Hansberger presented the Public Works Director report. Hansberger thanked public works for all of their willing assistance in preparation for the Winter Fest. Eiche thanked the crew for doing an excellent job during the Saturday snow fall. Smith echoed the compliment.

Hansberger presented the Chief of Police report.

Eiche presented the Zoning Administrator report.

Hansberger presented the Library Board minutes.

**Mayor's Report:** Mayor Hansberger reminded everyone the city would be hosting a "Shell Lake Winter Fest" on Saturday, February 15<sup>th</sup>, from 4:00 p.m. until 9:00 p.m. She noted some of the events, which include ice fishing provided by Tom Rasmussen and his team, and a visit by the local pro team which will include the signing of hockey pucks,

The mayor also thanked Bonnie Reno for the repair work she did at city hall on the windows and doors.

**Executive/HR Committee:** No meeting.

**General Administration:** Hansberger presented the minutes for the General Administration meeting. Schultz moved, seconded by Nebel, to approve the editing of the parking violation citation /process to reflect the recommendation presented by the Chief of Police. Upon unanimous vote, the motion carried. Schultz thanked the Chief for his work and professionalism in this matter.

**Public Works Administration:** Schultz presented the minutes. Smith moved, seconded by Andrews, to approve the payment for engineering services provided by SEH above the contracted amount for additional requested services relating to the Dobby lift station project. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Schultz – Yes, Harrington – Yes, Nebel – Yes. Motion carried unanimously

Severson moved, seconded by Smith, to approve a water rate increase of 4.10% beginning April 3, 2025. Smith commented on the reasoning with the PSC. Upon unanimous vote, the motion carried.

Smith moved, seconded by Severson, to approve Resolution #1-2025 – Increasing Sewer rates by 4.10% beginning April 3, 2025. Upon unanimous vote, the motion carried.

Smith moved, seconded by Schultz, to approve a garbage rate increase of 4.10% beginning April 3, 2025. Upon unanimous vote, the motion carried.

Andrews moved, seconded by Schultz, to authorize advertising the ATV campground in the Washburn County Official Hwy/Trail Map and Rolling Hills Snowmobile/ATV Club Map for 2025/2026. Upon unanimous vote, the motion carried.

**Parks and Recreation:** No meeting.

**Financial Administration:** Smith presented the minutes. Smith moved, seconded by Severson, to approve vouchers 1-102. Motion carried unanimously.

Smith presented the budget status report.

### New Business

#### Public Hearing for the Shell Lake Municipal Airport Petition

Smith moved, seconded by Andrews to open the public hearing. The motion carried.

The public hearing opened at 7:29 p.m. Eiche explained the requirement for a petition for use of future entitlements. After discussion, Smith moved, seconded by Nebel to close the public hearing at 7:42 p.m. The motion carried and the public hearing was closed.

Andrews moved, seconded by Smith, to approve the Shell Lake Municipal Airport Aid Petition as presented. The motion carried unanimously.

Schultz moved, seconded by Andrews, to approve the agreement with Northwest Regional Planning Commission to administer the City of Shell Lake CDBG Housing Rehabilitation Program for CY 2025-2027. Eiche was asked, and explained the CDBG Housing Rehabilitation Program. The motion carried unanimously.

Schultz moved, seconded by Andrews, to approve an agreement with Northwest Regional Planning Commission to assist in updating the City of Shell Lake Comprehensive Plan. Harrington argued the need for a comprehensive plan. Eiche explained that it was a requirement. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Schultz – Yes, Harrington – No, Nebel – Yes. Motion carried.

Andrews moved, seconded by Smith, to adjourn at 7:57 p.m.

Meeting adjourned.

Andrew Eiche, City Administrator/Clerk/Treasurer