

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
September 9, 2024**

City Council President Ken Schultz called the meeting to order at 7:00 p.m. Council members present were Stephen Smith, Terry Severson, Stephen Byrd, Rob Anderson and Deb Nebel. Dan Harrington, Mike Andrews and Mayor Rowie Hansberger were absent. Regan Kohler, Mitch Brown, Andy Eiche, Dan Riplinger, Mary Dunbar, Bob Rand, Gerry Winch, Bob Hapy, David Neilsen, Sharon Neilsen and Terry Leckel were also present.

Anderson moved, seconded by Smith, to approve the council minutes from August 12, 2024. Motion carried unanimously.

Public Comment: None.

Schultz moved the recommendation by the Airport Committee to the front of the meeting agenda.

David Neilsen introduced himself and the other three members of the LLC which are requesting to own and operate a mobile fueling truck on airport property. Along with Neilsen, the other three owners would be Gerry Winch, Dan Riplinger and Terry Leckel. Neilsen highlighted several points leading to the request:

- Planes run on 100 LL. The closest place to obtain this at present is other airports. Regular gas stations do not sell this fuel.
- Pilots presently haul fuel to the airport in 5-gallon containers, climb a ladder and pour the fuel into their tanks with the aid of a funnel.
- This would not be a commercial operation open to the general public. The fuel is only for the LLC members and a select few pilots housed at the airport. The LLC could consider opening it up to other pilots in the future, but that is not a consideration at this time.
- This would be safer than manual operations that take place today.
- Better handling of fuel.
- Convenience for the pilots.
- No costs or burden to the city.
- The aeroclub will take responsibility for the road connection from the runway to the SRE building, where refilling of the 1200-gallon tank would take place.
- We will be fully and properly insured to meet the standards required by the city's insurance company.

Smith asked where the truck was coming from. Neilsen replied the truck is an approved airport fueling truck that was owned and operated by the Madison airport. "It is in good condition."

Schultz verified the truck was approved by the FAA? Winch replied, "Yes." Schultz then asked, "I assume you will be able to meet the conditions of our insurance company?" Winch replied, "Yes."

Smith moved, seconded by Nebel, to permit the placement of a mobile fuel truck owned and operated by an LLC, which must provide an acceptable insurance policy approved by the city's insurance carrier. Smith noted, "If we do not approve this, our entitlements are at risk. This is aviation related." Rob Anderson asked if there was any problem with running the truck on the runway. Winch replied, "The Bureau of Aeronautics is ok with this. No problem whatsoever." Byrd asked if 100 LL fuel is more flammable. Neilsen replied, "No."

The motion carried unanimously.

Mitch Brown presented the Public Works Director Report. Nebel noted she had taken a complaint regarding how late the tractor pull is allowed to go, noting the noise.

Eiche presented the Zoning Administrator report.

Schultz presented the library minutes.

Schultz presented the Lake Protection Advisory Committee (LPAC) minutes. Anderson moved, seconded by Nebel, to allow the LPAC to pay for and perform testing for phosphorus and chlorophyll on Shell Lake. The motion carried unanimously.

Anderson moved, seconded by Nebel, to allow the LPAC to compensate the guest speaker for the 2024 Annual Lake meeting in the amount of \$250.00. Smith asked that in the future, the LPAC request funds before the event actually occurs. The motion carried unanimously.

Mayor's Report: Schultz noted on behalf of the mayor, her thanks to the General Administration committee for their work on the Shell Lake Police department concerns, and how they handled the topics.

Executive/HR Committee: Schultz presented the minutes.

General Administration: Anderson presented the minutes. Anderson moved, seconded by Byrd, to approve "Ride-Along's" with the following conditions:

- Only the Chief of Police can perform the ride-along
- The Chief of Police would be required to do a background check on the passenger
- The Chief of Police cannot be on duty while performing the ride-along
- The passenger must be 18 years or older in age
- The second Shell Lake Police squad must be on duty while the ride-along is being performed

The motion carried unanimously.

Smith moved, seconded by Nebel, to enter closed session pursuant to WI stat. 19.85(1)(d) for the purpose of discussing matters related to crime prevention. The closed session to include governing body members present and the City Administrator. Roll call vote was taken; Anderson – Yes, Nebel – Yes, Schultz – Yes, Byrd – Yes, Smith – Yes, Severson – Yes. Motion carried. Closed session began at 7:45 p.m.

Smith moved, seconded by Anderson to reenter open session at 7:57 p.m. Motion carried.

Smith moved, seconded by Anderson, to implement the security recommendations presented by the General Administration committee as discussed in closed session. The motion carried unanimously.

Public Works Administration: Schultz presented the minutes.

Parks and Recreation: No meeting.

Financial Administration: Smith presented the minutes. Smith moved, seconded by Severson, to approve vouchers 1031-1183. Motion carried unanimously.

Smith presented the budget status report.

New Business: Schultz and Eiche presented the request for approval by the City Attorney relating to an agreement to transfer entitlement funds for fiscal year 2020 in the amount of \$125,000.00. Smith moved, seconded by Anderson, to direct the city attorney and city administrator to approve the agreement to transfer entitlements for fiscal year 2020 in the amount of \$125,000.00. Upon unanimous vote, the motion carried.

Stephen Smith moved, seconded by Nebel, to adjourn at 8:13 p.m.

Meeting adjourned.

Andrew Eiche, City Administrator/Clerk/Treasurer