

**CITY COUNCIL RE-ORGANIZATION MEETING
CITY OF SHELL LAKE
April 18, 2023**

City Council President Ken Schultz called the meeting to order at 5:15 PM. Council members present were Stephen Smith, Mike Andrews, Deb Nebel, Rob Anderson and Rowie Hansberger. Newly elected alderperson Terry Severson was present. Dan Harrington and Mayor Sally Peterson were absent. Andy Eiche and Dan Rayman were also present.

Eiche administered the Oath of Office to Ward 1 Alderperson's Terry Severson and Stephen Smith, and, Ward 2 Alderperson's Rob Anderson and Deb Nebel.

Smith moved, seconded by Andrews, to approve the following appointments:

Executive/Human Resources: Chair -- Sally Peterson, Rob Anderson, Stephen Smith, Deb Nebel, Ken Schultz

General Administration: Chair – Rob Anderson, Mike Andrews, Rowie Hansberger, Deb Nebel

Financial Administration: Chair – Stephen Smith, Terry Severson, Mike Andrews, Rowie Hansberger

Park and Recreation: Chair – Deb Nebel, Ken Schultz, Dan Harrington, Terry Severson

Public Works: Chair – Ken Schultz, Dan Harrington, Stephen Smith, Rob Anderson

AIRPORT MANAGEMENT COMMITTEE: (City Council Rep). – Rowie Hansberger

ZONING BOARD OF APPEALS: Stephen Smith (Appointment for 3-year term)

LIBRARY BOARD: (Council Rep) – Mike Andrews

FIRE ASSOCIATION: (Council Rep) – Mike Andrews, Terry Severson

Council representative to the Lake Protection Advisory Committee: Deb Nebel

Council representative to the Shell Lake Chamber of Commerce: Ken Schultz

City Forrester: Mitch Brown

Weed Commissioner: Mitch Brown

BOARD OF REVIEW: Andrew Eiche, Sally Peterson, Stephen Smith, Rob Anderson, Mike Andrews

Motion carried unanimously.

Smith nominated, with Andrews seconding, Terry Severson as the council representative to the Plan Commission. Nebel nominated, seconded by Andrews, Rowie Hansberger as the council representative to the Plan Commission. Vote was taken via ballot, with Terry Severson being awarded the seat on Plan Commission by a vote of 5 to 2.

Smith moved, seconded by Anderson, to approve the following appointments:

City Assessor: James Toth

Health Officer: Washburn County Health & Human Service Director

Official Newspaper: Spooner Advocate

Official Depository: Shell Lake State Bank

City Attorney: Kathy zumBrunnen

Motion carried unanimously.

Smith nominated, with Hansberger seconding, Ken Schultz as the City Council President. There were no other nominations. Smith moved, seconded by Hansberger, to close nominations for City Council President and cast a unanimous ballot for Ken Schultz. Upon Unanimous vote, the motion carried.

Smith moved, seconded by Nebel, to accept the appointment from the Mayor of Thomas Rasmussen to the Shell Lake Plan Commission. Upon unanimous vote, the motion carried.

Schultz presented the proposal received from Drew Concrete LLC for the repair/replacement of sidewalk on the two blocks of Main Street between US HWY 63 and Second Street. Discussion took place regarding warranty of work. Eiche noted that there was no implication of a 1-year warranty of the work, but could ask Drew Concrete if they would consider this. By consensus, the council directed the City Administrator to award the proposal regardless of a warranty or not. Discussion regarding the payment for the concrete work took place. It was clarified that the property owners are responsible for the cost of the repairs adjacent to their property, and that these costs will be due in full this year, 2023, with costs being placed on the tax roll if not paid by mid-November, 2023.

Anderson moved, seconded by Hansberger, to accept the proposal as submitted by Drew Concrete LLC. Roll call vote was taken; Severson – Yes, Smith – Yes, Andrews – Yes, Hansberger – Yes, Nebel – Yes, Anderson – Yes, Schultz – Yes. Motion carried unanimously.

Smith moved, seconded by Hansberger, to adjourn at 5:51 p.m. Motion carried.

Andrew Eiche, City Administrator/Clerk/Treasurer