

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
November 14, 2022**

City Council President Ken Schultz called the meeting to order at 7:00 p.m. Council members present were Stephen Smith, Mike Andrews, Rowie Hansberger, Deb Nebel and Rob Anderson. Mayor Sally Peterson, Dan Harrington and Brian Carlson were absent. Andy Eiche, Regan Kohler, Mitch Brown, David Wilson and Todd Felhofer were also present.

Smith moved, seconded by Nebel, to approve the council minutes from October 10, 2022. Motion carried unanimously.

Smith moved, seconded by Anderson, to approve the council minutes from October 18, 2022. Motion carried unanimously.

Public Comment: None.

Brown presented the Public Works Director Report. Schultz thanked Mitch Brown for winterizing the gravel bed. Brown informed the council that all patching was done over the past weekend. Brown informed the council that he, Hansberger and Nebel met with a contractor at the Shelter House. It looks like maintenance is all that will be required on the log siding.

Wilson presented the Police Chief report. Wilson gave further detail on several subject's police related. He noted there are 34 sex offenders registered in Washburn County, of which 9 live within the 54871-zip code. Wilson asked if the council would like to hear such information in the future if it becomes available to him. By consensus, the council said yes.

Eiche presented the Zoning Administrator's Report.

Eiche presented the Zoning Board of Appeals minutes.

Schultz presented the Plan Commission minutes. Schultz moved, seconded by Anderson, to approve the rezone request as presented by the Shell Lake School District. Upon unanimous vote, the motion carried.

Smith moved, seconded by Hansberger, to approve an amendment to the City of Shell Lake Comprehensive Plan to reflect the Shell Lake School District rezone request from single-family residential to multi-family residential. Upon unanimous vote, the motion carried.

Andrews presented the library minutes from October. Andrews informed the council that the library director position remains open.

Nebel presented the minutes for the October Lake Protection Advisory committee meeting. Nebel moved, seconded by Anderson, to approve the purchase of two new marker buoys with attached light kits with funds coming from the Lake Protection Advisory budget. Upon unanimous vote, the motion carried.

Schultz assigned the request that the city council review and update city ordinances and the Shoreland Property Owners Handbook as needed to adequately address building and development around the lake.

Mayor's Report: Eiche reminded Smith, Carlson, Nebel and Anderson that the forms will be ready for the 1st of December if they intend to run for another term in the April election. Schultz wished everyone a happy Thanksgiving on behalf of himself and Mayor Sally Peterson.

Executive/HR Committee: No meeting.

- **General Administration:** Anderson presented the minutes. Anderson moved, seconded by Hansberger, to award the squad car bid to Don Johnson Auto for \$39,658.00. Roll call was taken; Smith – Yes, Andrews – Yes, Hansberger – Yes, Nebel – Yes, Anderson – Yes, Schultz - Yes. Motion carried unanimously.

Public Works Administration: Schultz presented the minutes. Smith moved, seconded by Andrews, to approve a Supplemental Letter Agreement with SEH for engineering activity related to the DoBoy lift station. Roll call vote was taken; Anderson – Yes, Nebel – Yes, Hansberger – Yes, Andrews – Yes, Smith – Yes. Motion carried unanimously.

Andrews moved, seconded by Nebel, to place Main Street sidewalks out to bid for a spring 2023 project.

Parks and Recreation: Nebel presented the minutes. Schultz thanked the Swan's for the work they did in creating the suggestion list.

Financial Administration: Smith presented the minutes. Smith moved, seconded by Hansberger, to approve vouchers 1304-1472. Motion carried unanimously.

Budget status report was reviewed.

Unfinished Business: None.

New Business: Eiche presented a request to extend the City Line-of-Credit for an additional 6 months at 3.65%. Andrews moved, seconded by Hansberger, to extend the city line-of-credit for an additional 6 months at 3.65%. Motion carried unanimously.

Anderson moved, seconded by Andrews, to ratify the mayor's appointment of Bryan Rydberg to the Zoning Board of Appeals. Motion carried unanimously.

Schultz moved, seconded by Smith, to adjourn at 8:02 p.m. Meeting adjourned.

Andrew Eiche, City Administrator/Clerk/Treasurer