

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
September 12, 2022**

Mayor Sally Peterson called the meeting to order at 7:00 p.m. Council members present were Brian Carlson, Stephen Smith, Mike Andrews, Rowie Hansberger, Ken Schultz, Deb Nebel and Rob Anderson. Dan Harrington was absent. Andy Eiche, Regan Kohler, Mitch Brown, Tammy Fulton, Dan Rayman, Rosalie Boland, George Cusick, Steve Grego and Leo Dunlavy were also present.

Carlson moved, seconded by Nebel, to approve the council minutes from August 8, 2022. Motion carried unanimously.

Tammy Fulton updated the council on the 2022 Town & Country Days event. Overall, the event was well attended and successful. There were 92 entries this year for the truck pull, and 133 entries for the car show, which was the highest number on record. The Town & Country Days committee will be researching better solutions for parking in the future. The reason they decided against a street dance was a lack of volunteers. The committee is always looking for more volunteers to help facilitate the event. Mayor Peterson recognized the volunteers and committee members for all of the hard work they pour into the event and making it happen. Fulton thanked the public works crew for all of their assistance, and Mitch Brown returned in thank you to the committee as well. Deb Nebel voiced her favor in the detour of ATV/UTV traffic during the truck pull event, thinking it was a great idea.

Public Comment: None

Brown presented the Public Works Director Report.

Mayor Peterson presented the Police Chief report.

Eiche presented the Zoning Administrator's Report.

Mayor Peterson presented the Zoning Board of Appeals minutes.

Andrews informed the council that the library did meet, and apologized that the minutes were not provided. Mayor Peterson requested that the library do a better job in the future getting the minutes to the council.

Hansberger gave an update to the Lake Protection Advisory committee. They met last month and approved a welcome packet for new home owners. 40 of the packets were being delivered, with 10 spare packets stored at City Hall.

Mayor's Report: Mayor Peterson informed the council that there had been correspondence from an attorney out of Eau Claire, which has resulted in a halt to the sale process of the 3 city lots the Plan Commission voted on to sell until we can receive written advice from the city attorney.

Executive/HR Committee: The committee will be meeting this Wednesday, September 14th at 5:15 p.m.

General Administration: Anderson presented the minutes. Anderson gave an overview of the moratorium on short-term rentals which began on July 12, 2021. Anderson thanked the General Administration committee, the City Administrator and all council members that put a great deal of time and effort to develop an ordinance for short-term rentals in Shell Lake. Eiche informed the council at present there are 12 existing CUP's and 14 home owners on the wait list, for a total of 26.

Smith moved, seconded by Schultz, to approve the ordinance titled "An Ordinance Regarding Licensing and Regulation of Short-Term Rentals and Agents Thereof" as presented with an amendment to the wording in Sec. 7-15-1 (g). Smith moved, seconded by Nebel, to amend the motion to reflect an edit to section 7-15-1 (c) (2) (a), to reflect the maximum number of Short-Term Rental Licenses outstanding at any time be 30. Discussion took place. Roll call vote was taken on the amendment; Anderson – Yes, Nebel – Yes, Schultz – No, Hansberger – Yes, Andrews – Yes, Smith – Yes, Carlson – Yes. Motion carried. Motion was made by Smith, seconded by Schultz, to approve the original motion as amended. Roll call vote was taken; Carlson – Yes, Smith – Yes, Andrews – Yes, Hansberger – Yes, Schultz – Yes, Nebel – Yes, Anderson – Yes. Motion carried unanimously.

Anderson moved, seconded by Schultz, to approve the ordinance titled “An Ordinance Regarding Establishment of a City Hotel-Motel Room Tax” as presented. Roll call vote was taken; Anderson – Yes, Nebel – Yes, Schultz – Yes, Hansberger – Yes, Andrews – Yes, Smith – Yes, Carlson – Yes. Motion carried unanimously.

Anderson moved, seconded by Hansberger, to approve the ordinance titled “An Ordinance Regarding Bed and Breakfast Establishments” as presented. Roll call vote was taken; Carlson – Yes, Smith – Yes, Andrews – Yes, Hansberger – Yes, Schultz – Yes, Nebel – Yes, Anderson – Yes. Motion carried unanimously.

Anderson, Mayor Peterson and Smith all thanked the committee, Andy Eiche and everyone else involved for their hard work on this project.

Public Works Administration: Schultz presented the Public Works minutes. Schultz and Brown explained the topic of PFAS testing. Discussion ensued. Carlson moved, seconded by Anderson, to approve the testing of city water for PFAS. Upon unanimous vote, the motion carried.

Schultz highlighted the projects related to the future Shell Lake Police Station in the public works minutes.

Mayor Peterson requested referral of 4th Avenue parking be placed on a future committee agenda. Anderson agreed to place on the next GA agenda, and to have a discussion with the County Board Supervisor chair.

Parks and Recreation: Nebel presented the minutes. Andrews moved, seconded by Carlson, to approve the new Community Center Agreement as presented. Upon unanimous vote, the motion carried.

Carlson moved, seconded by Smith, to keep the rates unchanged in 2023 for the Shell Lake Municipal campground and ATV campground. Upon unanimous vote, the motion carried.

Carlson moved, seconded by Schultz, to keep the rates unchanged in 2023 for the campground boat slips. Upon unanimous vote, the motion carried.

Carlson moved, seconded by Hansberger, to approve the purchase of an AED and enclosure for the Community Center, up to \$2,500.00 coming from the Community Center Fund. Roll call vote was taken; Carlson – Yes, Smith – Yes, Andrews – Yes, Hansberger – Yes, Schultz – Yes, Nebel – Yes, Anderson – Yes. Motion carried unanimously.

Financial Administration: Smith presented the minutes. Smith moved, seconded by Carlson, to approve vouchers 999-1161. Motion carried unanimously.

Budget status report was reviewed.

Unfinished Business: None

New Business: Eiche presented the request to recommend the opening of County Hwy D within the city limits of Shell Lake be open to ATV/UTV traffic. Discussion took place related to Old County Hwy D and safety concerns. George Cusick and Rosalie Boland both voiced support for the opening of the route. Schultz mentioned a discussion he had with Chief Wilson on the matter, in which Wilson could not see where the problem would be, and therefore he is comfortable with it. Schultz moved, seconded by Nebel, to recommend that Washburn County Highway Commission open County Hwy D in the city limits of Shell Lake to ATV/UTV traffic, with signage at both ends of Old County Hwy D indicating that it is open as well. Upon unanimous vote, the motion carried.

Carlson moved, seconded by Andrews, to adjourn at 8:30 p.m. Meeting adjourned.

Andrew Eiche, City Administrator/Clerk/Treasurer