

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
December 14, 2020**

Mayor Sally Peterson called the meeting to order at 7:00 PM. Council members present were Stephen Smith, Mike Andrews, Brent Edlin, Rob Anderson, Ken Schultz and Dan Harrington. Brian Carlson and Terry Leckel were absent. Danielle Danford, Dave Wilson, Mitch Brown, Kourtney Klassa, Tom Klassa, Linda Anderson, Mike Van Guilder, Julie Hustvet and Andy Eiche were also present.

Schultz requested an amendment to the November 9, 2020 minutes to reflect that he did not vote on the issue of lights in the park. Anderson moved, seconded by Smith, to approve the November 9, 2020, City Council minutes as amended. Roll call vote was taken; Smith – Yes, Schultz – Yes, Edlin – Yes, Andrews – Yes, Harrington – Yes, Anderson – Yes. Motion carried unanimously.

Smith moved, seconded by Anderson, to approve the December 2, 2020 City Council minutes. Roll call vote was taken; Anderson – Yes, Harrington – Yes, Andrews – Yes, Edlin – Yes, Schultz – Yes, Smith – Yes. Motion carried unanimously.

Public Comment: Linda Anderson commented on the 800 N. Lake Drive property. She was concerned about how the Conditional Use Permit would affect the shoreline and asked if the Lake was being protected.

Leckel arrived at 7:07 p.m.

Mitch Brown presented the Public Works Director Report.

Dave Wilson presented the Police Chief Report.

Andrew Eiche presented the Zoning Administrator's Report.

Schultz moved, seconded by Smith, to approve the CUP requested by Thomas M. Klassa Jr., owner of Shell Lake Marine LLC, 505 Hwy 63, Shell Lake, WI 54871, for Sec 25 T38N R13W PT GOV LOTS 1 & 2 L 1 CSM #2796 V 12 P 139 (ASSESS BY STATE OF WIS) DOC# 287029, 288658 ESMT DOC# 393483 WD (800 N Lake Drive), for the purpose of operating a manufacturing business which would meet the Conditional Use classifications of Zoning Code Section 13-1-50 (c), (1); (4), (6)(j)(k). Zoning District: Industrial (I-1). Zoning Ordinance Section 13-1-80 through 13-1-92 Conditional Uses. Schultz requested that Tom Klassa respond to the questions asked by Linda Anderson earlier during Public Comment. Tom Klassa responded, "We plan to adhere to all ordinances that exist." Roll call vote was taken; Leckel – Yes, Anderson – Yes, Smith – Yes, Andrews – Yes, Edlin – Yes, Harrington – Yes, Schultz – Yes. Motion carried unanimously.

Mayor's Report: Mayor Peterson thanked everyone for their patience in moving meetings to Zoom. Peterson also thanked Ken Schultz for filling in for her during her recent absence.

Executive/HR Committee: No meeting.

General Administration: No meeting.

Public Works Administration: Schultz presented the minutes. Schultz moved, seconded by Andrews, to approve payment of the Application for Payment #3 in the amount of \$261,290.99, which includes the cost of \$15,900.00 for Change Order #1. Roll call vote was taken; Schultz – Yes, Leckel – Yes, Edlin – Yes, Anderson – Yes, Andrews – Yes, Smith – Yes, Harrington – Yes. Motion carried unanimously.

Schultz moved, seconded by Anderson, to approve final payment on the 5th Avenue curb and gutter project in the amount of \$54,939.91. Roll call vote was taken; Harrington – Yes, Edlin – Yes, Anderson – Yes, Leckel – Yes, Andrews – Yes, Smith – Yes, Schultz – Yes. Motion carried unanimously.

Schultz and Mike Van Guilder explained the details of the SEH Supplemental Letter Agreement. Andrews moved, seconded by Schultz, to approve the Supplemental Letter Agreement which will be dated December 15, 2020, for General Consulting Engineering Services with SEH, not to exceed \$5,000.00. Roll call vote was taken; Smith – Yes, Andrew – Yes, Schultz – Yes, Anderson – Yes, Leckel – Yes, Harrington – Yes, Edlin – Yes. Motion carried unanimously.

Schultz moved, seconded by Andrews, to approve the installation of a sewer lift for the Historical Museum and proceed with the quote received from Burch Plumbing and Septic in the amount of \$15,360.00. Roll call vote was taken; Edlin – Yes, Harrington – Yes, Leckel – Yes, Anderson – Yes, Schultz – Yes, Andrews - Yes, Smith – Yes. Motion carried unanimously.

Schultz highlighted to sections of the Public Works minutes where the committee, by consensus, agreed that the Shared Use Path should not be maintained (snow removal) in the winter months, and that 2nd Street would be the route for ATVer's using the State trail thru town.

Parks and Recreation: No meeting.

Financial Administration: Smith presented the minutes. Smith moved, seconded by Andrews, to approve vouchers 1495-1589. Roll call vote was taken; Anderson – Yes, Harrington – Yes, Schultz – Yes, Smith – Yes, Andrews – Yes, Edlin – Yes, Leckel – Yes. Motion carried unanimously.

Budget status report was reviewed.

New Business: Mayor Peterson announced her appointment of Gene Harrington to the Shell Lake Housing Authority board. Andrews moved, seconded by Anderson, to approve the appointment. Motion carried.

Eiche explained the request by the Wisconsin Bureau of Aeronautics (WBOA) to transfer remaining 2015 and 2016 entitlement fund remaining balances to the WBOA, and that the City attorney would need approval by the City Council before signing the approval. Smith moved, seconded by Schultz, to have the City Attorney sign the necessary documents to approve the transfer of the 2015 and 2016 entitlement fund remaining balances to the Wisconsin Bureau of Aeronautics. Roll call vote was taken; Leckel – Yes, Edlin – Yes, Andrews – Yes, Smith – Yes, Schultz – Yes, Harrington – Yes, Anderson – Yes. Motion carried unanimously.

Eiche presented the 2020 Appraisal Year in Review report provided by the City Assessor James Toth.

Mayor Peterson wished everyone a safe and merry Christmas.

Smith moved, seconded by Schultz, to adjourn at 8:01 p.m. Meeting adjourned.

Andrew Eiche, City Administrator/Clerk/Treasurer