

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
August 10, 2020**

Mayor Sally Peterson called the meeting to order at 7:00 PM. Council members present were Stephen Smith, Mike Andrews, Brent Edlin, Ken Schultz, Rob Anderson, Terry Leckel and Dan Harrington (by phone). Mike VanGuilder, Danielle Danford, Brandon Wilger, Laura Kessler, Jim Kessler, Tom Klassa, Scott Farley, Winston Rock, Kevin Jack, Mitch Brown, Dave Wilson and Stefanie Naessen were also present. Brett Hayes and Andy Eiche were present via phone.

Schultz moved, seconded by Edlin, to approve the minutes from the City Council meeting on 7/13/2020 and the Special City Council meeting on 7/31/2020. Motion carried unanimously.

Public Comment: Peterson stated that there would be no discussion pertaining to the Bosch until the next regularly scheduled City Council meeting due to not enough time for the proper public notification. Kevin Jack spoke his disappointment in the City Council, Plan Commission and the City Attorney in regards to the Bosch request along with their ordinance knowledge. Winston Rock stated he wasn't opposed to the possible development but would like the City to look closely at the plans. He would like to see the City have a water shed to help keep the lake clean. Laura Kessler spoke and said she wasn't for or against the project but the community doesn't know much of what is going on with the project. Eiche stated notifications are posted in City Hall along with in the paper and to those 200 feet within the property in discussion when a Plan Commission meeting is happening. He also said anyone is welcome to stop in at City Hall to ask questions.

Brandon Wilger from Two Rivers Accounting presented the financials for 2019. In reviewing the financials and numbers, Wilger stated the material weaknesses he presented are very common in offices with only two individuals.

Brown presented the Public Works Director Report. Harrington asked when McCabe was going to be back in town and VanGuilder stated that it will be later this week.

Wilson presented the Police Chief Report. Peterson brought up the congregation of people at the fish cleaning station on Saturday after a bass tournament. Wilson stated the legal authority of social distancing doesn't reside with Law Enforcement but with the Health Department. Wilson also stated that their department is to deescalate situations, not escalate them, and since there is no lawful authority to enforce the masks, they won't be issuing citations or referring these concerns to the Public Health Department. Harrington asked how many calls a week his office gets non-compliance calls pertaining to not wearing masks. Wilson stated roughly 21 calls a week.

Zoning Administrator's Report was provided for review.

Andrews moved, seconded by Schultz, to release two lots in the Industrial/Business Park to Tom Klassa per the Plan Commission request. A roll call was taken: Edlin – Yes, Andrews – Yes, Harrington – Yes, Leckel – No, Schultz – Yes, Anderson – Yes and Smith – Yes. Motion carried.

Andrews moved, seconded by Schultz, to approve the Conditional Use Permit request pertaining to the two lots released in the Industrial/Business Park to Tom Klassa. A roll call was taken: Smith – Yes, Andrews – Yes, Edlin – Yes, Anderson – Yes, Harrington – Yes, Schultz – Yes and Leckel – No. Motion carried.

The Lake Protection Annual Meeting Minutes were provided for review.

There hasn't been a Police/City Hall/Library Ad Hoc Committee meeting lately, however, Peterson stated she'd like to see them meet up soon.

Mayor's Report: None.

General Administration: Edlin presented the minutes from 8/4/2020.

Public Works Administration: Schultz moved, seconded by Anderson, to authorize VanGuilder to approach the contractor about amending the contract pertaining to the 3rd Ave project financing to add the 5th Ave costs pending suggestion from the City Attorney. A roll call was taken: Anderson – Yes, Leckel – Yes, Schultz – Yes, Harrington – Yes, Edlin – Yes, Andrews – Yes and Smith – Yes. Motion carried unanimously. Leckel stated he would like to see the costs of this project to not exceed the quote of \$85,920 provided.

Eiche said he talked with the City Attorney who stated before spending any money pertaining to the West Lake Drive asphalt recommendation an engineer should be contacted. Without that it would be hard to prove that the City is possibly any negligence pertaining to water erosion along West Lake Drive. Smith moved, seconded by Edlin, to table the asphalt recommendation for West Lake Drive. A roll call was taken: Smith – Yes, Andrews – Yes, Edlin – Yes, Harrington – Yes, Schultz – Yes, Leckel – Yes and Anderson – Yes. Motion carried unanimously.

Schultz stated the Pavilion project is still to hopefully happen in September.

Parks and Recreation: No meeting.

Harrington left the meeting at 9:04 PM.

Financial Administration: Smith moved, seconded by Edlin, to approve vouchers 804 – 1002. Motion carried.

Budget status report was reviewed and Smith stated the ATV Campground Revenue is significantly down from last year.

Unfinished Business: Schultz moved, seconded by Andrews, to accept the appointment of City Administrator for Interim Zoning Administrator. A roll call was taken: Smith – Yes, Andrews – Yes, Edlin – Yes, Schultz – Yes, Leckel – Yes and Anderson – Yes. Motion carried unanimously.

New Business: Eiche stated there is a meeting on 8/25/2020 with North Memorial in regards to their rate increase as of 7/1/2021. He stated there could be an impact to next years budget.

Schultz moved, seconded by Edlin, to approve Resolution #5-2020 pertaining to the Urban Forestry Grant. A roll call was taken: Smith – Yes, Andrews – Yes, Edlin – Yes, Schultz – Yes, Leckel – Yes and Anderson – Yes. Motion carried unanimously.

Andrews moved, seconded by Smith, to approve the Resolution #6-2020 pertaining to transient merchants, direct sellers, solicitors and mobile food establishments within the City Limits. A roll call was taken: Anderson – Yes, Leckel – Yes, Schultz – Yes, Edlin – Yes, Andrews – Yes and Smith – Yes. Motion carried unanimously.

Smith moved, seconded by Andrews, to approve the Assessor Services proposal presented by Grota Appraisals, LLC. A roll call was taken: Smith – Yes, Andrews – Yes, Edlin – Yes, Schultz – Yes, Leckel – Yes and Anderson – Yes. Motion carried unanimously.

Eiche stated there are two summer help employees to handle cleaning the North Beach Restrooms from 10 AM to 4 PM along with their other duties. Leckel moved, seconded by Andrews, to re-open these bathrooms effective immediately. A roll call was taken: Smith – Yes, Andrews – Yes, Edlin – Yes, Schultz – Yes, Leckel – Yes and Anderson – Yes. Motion carried unanimously.

Andrews moved, seconded back Schultz, to adjourn at 9:26 PM. Meeting adjourned.

Sally Peterson, Mayor

Stefanie Naessen, Deputy Clerk/Deputy Treasurer