

**REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
June 8, 2020**

Mayor Peterson called the meeting to order at 7:00 pm. Council members present were Smith, Andrews, Edlin, Harrington, Schultz, Anderson and Leckel. Carlson was absent. Andrew Eiche, David Wilson, Mitch Brown and Daniel Danford were also present.

Schultz moved, seconded by Edlin, to approve the minutes from City Council meeting held on May 11, 2020. Motion carried.

Schultz commented on the minutes, asking that future minutes identify Sally Peterson as Mayor Peterson out of respect for the position.

Schultz moved, seconded by Smith, to approve the minutes from the Special City Council meeting held on May 14, 2020. Motion carried.

**Public Comment:** None.

Brown presented the Public Works Director Report. Schultz mentioned on-going projects of the City which are mentioned in the Public Works minutes. Brown informed the council that the new culvert for South Lake Drive is scheduled to arrive tomorrow, and he intends to talk with the County about spraying ATV Trails for dust control.

Wilson presented the Police Chief Report.

Mayor Peterson presented the Zoning Administrator report. Mayor Peterson suggested that the Zoning Administrator should be present at meetings during the summer months due to volume of zoning requests during that time of year. Mayor Peterson asked the council for their thoughts. By consensus, the City Council agreed.

Mayor Peterson brought up the topic of short-term rentals and asked Eiche if he had spoken with Alan Harvey (Community Code Services) for an opinion. Eiche had not yet had that opportunity. Schultz requested the City get an opinion from the League of Wisconsin Municipalities as well.

Mayor Peterson asked about enforcement of the short-term rental ordinance and who should be responsible for enforcement of the ordinance. Smith replied, "The Zoning Administrator." Harrington stated, "I remember this being discussed as being complaint driven." Schultz responded, "The Police Department is in charge of enforcing ordinances." Harrington reminded the council that the short-term rental ordinance awards a permit, not a license.

Mayor Peterson presented the Zoning Board of Appeals minutes.

Mayor Peterson presented the Plan Commission minutes.

**Mayor's Report:** Mayor Peterson presented a letter she received from Cheri Nickell (Washburn County Health Officer) relating to suggested actions Shell Lake may want to take to limit the potential impact of COVID-19.

**EXECUTIVE/HR COMMITTEE:** No meeting.

**GENERAL ADMINISTRATION:** Edlin presented minutes.

**PUBLIC WORKS:** Schultz presented minutes. Rob Anderson presented a letter he had drafted relating to Public Works recommendation to charge homeowners with an address on Rolph's Point and Rolph's Point Spur an extra \$10.00 per month due to the inability to properly operate a Republic Services dump truck on the road. Anderson's letter requested the City Council send the issue back to Public Works so

the time can be afforded to the City Administrator to get a letter out to the residents explaining the situation. He also recommended the council agree to charge the \$400.00 charge for the month of June to the City's Garbage Fund. Schultz and Anderson both voiced a desire to charge the Garbage Fund moving forward, and not charging the residents on Rolph's Point individually. Eiche explained to the council that if that is a feeling shared by the council, there is no reason they need to bring the issue back to Public Works. They can simply make a motion to have the Garbage Fund absorb the additional cost moving forward. Leckel voiced concern about other costs like plowing as well. Anderson moved, seconded by Smith, to instruct Republic Services to pick up the trash on Rolph's Point and Rolph's Point Spur with the modified pick-up truck and have the City Garbage Fund absorb the cost. Smith moved, seconded by Schultz, to amend the motion to read "The City Garbage Fund will absorb the cost of modified garbage collection on Rolph's Point and Rolph's Point Spur through the end of their contract. Motion on the amendment carried 6 to 1, with Leckel opposed. Motion carried on the original motion as amended 6 to 1, with Leckel opposed.

Schultz moved, seconded by Harrington, to award the bid of McCabe Construction for the 3<sup>rd</sup> Avenue Project in the amount of 639,654.00. Roll call vote was taken; Smith – Yes, Andrews – Yes, Edlin – Yes, Schultz – Yes, Harrington – Yes, Leckel – Yes, Anderson – Yes. Motion carried.

Schultz thanked the Public Works crew for the excellent and efficient work they performed at the ATV campground under time constraints.

**PARKS & REC:** No meeting.

**FINANCIAL ADMINISTRATION:** Smith presented the minutes. Smith moved, seconded by Anderson, to approve vouchers 474-652. Motion carried.

Budget status report was reviewed.

**Unfinished Business:** Mayor Peterson asked Schultz about the status of the City Hall ad hoc committee and expressed concern about the police department garage. Schultz responded that they have not met with the current COVID-19 issues.

**New Business:** Schultz moved, seconded by Andrews, to approve resolution #4-2020 (CMAR). Motion carried unanimously.

Andrews moved, seconded by Schultz to approve all annual Liquor License application as shown on attachment. Smith asked if there had been any problems with any of the applicants. Wilson replied no. Motion carried unanimously.

Eiche commented to the council that any decisions regarding closing or open properties or events in the City of Shell Lake should be accompanied by some form of approval or recommendation by an authority qualified to make such recommendations. Eiche also voiced concern with not having lifeguards at the beach, as patrons are still coming in large numbers, and asked the council to consider bringing back the lifeguards if he can get them certified. Schultz stated that he had not seen a sudden increase after the Memorial Day weekend events and that he would like to see the council take the next step toward opening things up. Smith, Anderson and Mayor Peterson stated that enough time has not passed to make that statement. Leckel stated that he didn't think anything had changed with any of the decisions the council made in May except for the need to open the north beach bathroom. Smith and Leckel both stated that they were not comfortable with bringing back the lifeguards.

By consensus, the council agreed to keep the following properties closed/not in use:

- Basketball court
- Community Center/Shelter House/Pavilion
- Tip Town Baseball Field/Volleyball Court
- Swim Rafts

Anderson moved, seconded by Leckel, to open the north beach restroom, and to continue without a porta-potty at the boat landing. Schultz moved, seconded by Andrews, to amend the motion to state that the north beach restroom only remain open until completion of the Pavilion restoration. Motion on the amendment passed unanimously. The original motion as amended passed unanimously.

By consensus, the council directed the City Administrator to move forward with the certification of the lifeguards, but that the beach will remain without lifeguards indefinitely.

Anderson requested that City Hall make hand sanitizer and masks available for customers, and that the only people working in City Hall should be the City Administrator and Deputy Clerk. All others should stay out of City Hall and do their business by phone unless they must be there for business with a customer in person.

Discussion took place regarding the 3<sup>rd</sup> of July fireworks and street dance. Eiche informed council he could not find an authority that would recommend the gathering of a group that large. Eiche also stated that regardless of the council's decision to open fireworks or street dance, or both, it would result in the need to shut down highway 63 during the event. Schultz informed the council he had been to the Shell Lake Chamber of Commerce meeting and that their vote was 5 to 2 against having the fireworks or street dance. Leckel moved, seconded by Anderson, to cancel the 3<sup>rd</sup> of July fireworks and street dance for 2020. Roll call vote was taken; Anderson – Yes, Leckel – Yes, Harrington – No, Schultz – Yes, Edlin – Yes, Andrews – No, Smith – Yes. Motion carried 5 to 2.

Leckel moved, seconded by Smith to postpone the decision on Town & Country Days until the July meeting. Upon unanimous vote, the motion carried.

Smith moved, seconded by Schultz, to adjourn at 8:51 pm. Meeting adjourned.

Sally Peterson, Mayor

Andrew Eiche, City Administrator/Clerk/Treasurer