

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
March 9, 2020**

Mayor Peterson called the meeting to order at 7:01 pm. Council members present were Smith, Andrews, Edlin, Harrington, Schultz, Anderson and Leckel. Carlson was absent. Andrew Eiche, David Wilson, Mitch Brown, Mike Van Guilder, Jean Waldron and Daniel Danford were also present.

Schultz moved, seconded by Smith, to approve the minutes from the Regular City Council meeting held on February 10, 2020. Motion carried.

Public Comment: Jean Waldron presented a letter to the governing body regarding a claim she has filed against the City of Shell Lake.

Schultz reminded the council of Washburn County EDC events taking place on April 1st.

Brown presented the Public Works Director Report.

Wilson presented the Police Chief Report.

Peterson presented the Library board minutes from their January meeting.

Mayor's Report: Peterson informed the council of the re-organization questionnaire for committee appointments, and asked the council to submit these to her at their earliest convenience.

EXECUTIVE/HR COMMITTEE: No meeting.

GENERAL ADMINISTRATION: Edlin presented the minutes. Edlin moved, seconded by Schultz, to place a moratorium on Title 7 of the City of Shell Lake's Code of Ordinances so the Title can be reviewed and/or amended. Upon unanimous vote, the motion carried.

PUBLIC WORKS: Schultz presented the minutes.

PARKS & REC: No meeting.

FINANCIAL ADMINISTRATION: Smith presented the minutes. Edlin moved, seconded by Andrews, to approve vouchers 134-267. Motion carried.

Budget status report was reviewed.

Unfinished Business: None.

New Business: Mike Van Guilder presented SEH's amendment request regarding the 3rd Avenue project. Edlin moved, seconded by Schultz, to approve the amendment request by SEH in regards to increased scope of the 3rd Avenue project in the amount of \$3,230.55.

Peterson informed the governing body of the upcoming Government 101 meeting, and asked that anyone interested in attending please let the City Administrator know as soon as possible.

Schultz moved, seconded by Andrews, to adopt Resolution #2-2020 – Adopting the Washburn County All Hazards Mitigation Plan Update. Upon unanimous vote, the motion carried.

Anderson asked if the City were looking into contingency plans in relation to the Coronavirus. Wilson explained that the County Public Health Department has already met in regards to the issue, and are looking at plans and preparing. Wilson suggested Sheri Nickels with Washburn County Public Health Department for further information.

Smith moved, seconded by Anderson, to disallow the claim of Jean Waldron against the municipality of Shell Lake. Upon unanimous vote, the motion carried.

Andrews moved, seconded by Anderson, to adjourn at 7:49 pm. The motion carried.

_____, Mayor

_____, City Administrator/Clerk/Treasurer