

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
September 9, 2019**

Mayor Sally Peterson called the meeting to order at 7:00 pm. Council members present were Carlson, Smith, Andrews, Edlin, Anderson, Schultz, Harrington and Leckel. Andrew Eiche, Danielle Danford, David Wilson and Bill Jenderny were also present.

Smith moved, seconded by Carlson, to approve the minutes from the Regular City Council meeting held on August 12, 2019. Motion carried.

Public Comment: Bill Jenderny commented on how it was nice to see all council members present.

Schultz presented the Public Works Director Report.

Wilson presented the Police Chief Report.

Peterson presented the Zoning Administrator report.

Peterson presented the Zoning Board of Appeals minutes.

Edlin presented the Plan Commission minutes.

Peterson presented the quarterly Lake Protection Board of Commissioners minutes.

Mayor's Report: Peterson thanked the Town & Country Days committee, Shell Lake Police Department, Public Works Department, City Hall and all the volunteers that made Town & Country Days a success.

EXECUTIVE/HR COMMITTEE: No meeting.

GENERAL ADMINISTRATION: Edlin presented the minutes. Smith moved, seconded by Andrews, to adopt Ordinance #13-2019 with the following amendment to Section 2-2-5(c)(3);

- Section 2-2-5(c)(3): If a quorum will not be present for a meeting of the General Administration Committee, Public Works Committee, Parks and Recreation Committee, or Finance Committee, only one substitute member may serve on the committee, with voting powers, to achieve a quorum and transact business coming before such committee. Based on availability to attend such committee meeting, substitute committee members are designated to serve in the following order: Mayor, Common Council President. In the absence of the Mayor, the appointment decision may be made by the Common Council President. In the absence of both the Mayor and the Common Council President, the Committee Chairperson will make the appointment decision. In the absence of the Mayor, Common Council President, and the Committee Chairperson, the Committee member with the most seniority will make the appointment decision. Once an appointed member is seated, they are seated for the entire meeting.

Upon unanimous vote, the motion carried.

PUBLIC WORKS: Schultz presented the minutes. Schultz moved, seconded by Carlson, approve the \$2,000.00 amendment request from SEH for the archaeological and endangered species activities performed on Sand Road. Roll call vote was taken; Anderson – Yes, Leckel – Yes, Harrington – No, Schultz – Yes, Edlin – Yes, Andrews – Yes, Smith – Yes, Carlson – Yes. Motion carried.

Schultz moved, seconded by Carlson, to approve a 3% increase in rates for water, sewer and garbage services for 2020. Upon unanimous vote, the motion carried.

PARKS & REC: Harrington presented the minutes.

FINANCIAL ADMINISTRATION: Smith presented the minutes. Andrews moved, seconded by Schultz, to approve vouchers 1031 – 1236. Motion carried.

Budget status report was reviewed.

Unfinished Business: None.

New Business: Andrews moved, seconded by Anderson, to approve Resolution #12-2019; Authorizing Resolution for an Urban Forestry Grant. Upon unanimous vote, the motion carried.

Smith moved, seconded by Anderson, to adjourn at 7:40 pm. The motion carried.

_____, Mayor

_____, City Administrator/Clerk/Treasurer