

REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
JULY 10, 2017

Mayor Peterson called the meeting to order at 7:05 p.m. Council members present were Anderson, Andrews, Edlin, Harrington, Leckel, Smith and Schultz. Alderperson McCumber was absent. Also present were Mitch Brown, Dave Wilson, Gene Harrington, Brock Geyer, Mike Swan, Bill Jenderny and Brad Pederson.

The June 12, 2017 regular City Council meeting minutes were reviewed. Mayor Peterson noted the minutes need to be amended as follows: under New Business add "immediately" following search process for new City Assessor and that she will be appointing a committee of not less than three to conduct interviews. Smith moved, seconded by Andrews, to approve the minutes as amended. The motion carried.

Gene Harrington, representing the Shell Lake Lions, gave an overview of the Triathlon to be held July 22, 2017 and a Street Use Permit application for this event was reviewed. Anderson moved, seconded by Harrington, to approve the Street Use Permit. The motion carried.

Brock Geyer, CPA from CliftonLarsonAllen presented 2016 Financial Statement Notations that included the following: Auditor's Report (Opinion), 2) General Fund, 3) Special Revenue Funds, 4) Debt Service Funds, 5) Capital Project Funds, 6) Enterprise Funds and 7) Long-Term Obligations. Mr. Geyer noted the City received an unmodified opinion. Mr. Geyer noted the Undesignated Fund Balance has a positive balance of \$248,119 and the General Fund increased \$87,751. The Water Utility had a net income of \$37,229 and a rate of return of 3.06% and the Sewer Utility had a net income of \$285,828 which includes some grant funding. Mr. Geyer noted the City is at 30.4% of their General Obligation debt limit. Mr. Geyer suggested the City consider a garbage rate increase as the expenditures are exceeding the revenues.

Mitch Brown reported on the Public Works Department's activities. Mr. Brown noted the Red Cedar Church donated their time and funds for volleyball court renovation.

Dave Wilson reported on the Police Department's activities.

**LIBRARY BOARD:** The June 21, 2017 board meeting minutes were reviewed.

**FIRE ASSOCIATION:** The June 15, 2017 quarterly meeting minutes were reviewed.

**PUBLIC WORKS ADMINISTRATION:** The July 5, 2017 committee meeting minutes were reviewed. Schultz moved, seconded by Anderson, to approve MSA's Contract Amendment #2 in the amount of \$3,600 for additional GPS sewer system mapping. The motion carried.

A proposal from B&B Electric, Inc. for an Auto-Start Option for the city's mobile generator in the amount of \$6,377 was reviewed. It was noted this expense can be covered utilizing Clean Water Fund financing. Schultz moved, seconded by Harrington, to approve the quote from B&B Electric. It was noted MSA suggested the city authorize up to \$8,500 for completion of this project. Schultz moved, seconded by Harrington, to amend the main motion to reflect the project cost not to exceed \$8,500. Upon unanimous votes the motion to amend the main motion and main motion as amended carried.

**PARKS AND RECREATION:** The notes from the July 10, 2017 committee meeting minutes were presented. It was reported the committee recommends the purchase of border ropes for the swim area at a cost \$565.00 to come from the contingency fund with the possibility of reimbursement from the Lake Protection Fund. Harrington moved, seconded by Schultz, to accept the committee's recommendation to purchase the border ropes. The motion carried.

The committee's recommendation for campground/pier rates was presented. Schultz moved, seconded by Harrington, to approve the following rates effective for the 2018 season: lakefront (sites 1 – 12) \$45, middle row (sites 13-37) \$35 and back row (sites 39-47) \$30, continuing the policy of one night's free stay per weekly rental and no change in the pier rates. The motion carried.

**FINANCIAL ADMINISTRATION:** Brent Edlin reported on the committee meeting held July 10, 2017. Schultz moved, seconded by Smith, to grant a temporary class "B" Retailers License to the Shell Lake Chamber of Commerce for Town and Country Day, September 1, 2017 through September 3, 2017. The motion carried.

Andrews moved, seconded by Anderson, to approve vouchers 704 – 876. The motion carried.

**NEW BUSINESS:** It was reported the lifeguard megaphones are not operational. Chief Wilson volunteered to look into borrowing replacements for the remainder of the season or assisting with the purchase of replacements.

A Street Use Permit Application for Town and Country Days was reviewed. Andrews moved, seconded by Schultz, to approve the Street Use Permit for September 1, 2017 through September 4, 2017. The motion carried. Mayor Peterson will refer a question pertaining to whether or not to waive the street use permit fee for certain events to the appropriate committee.

Schultz moved, seconded by Andrews, to adjourn at 8:20 p.m. The motion carried.

\_\_\_\_\_, Mayor

\_\_\_\_\_, Acting Secretary