

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
July 13, 2015**

Mayor Sally Peterson called the meeting to order at 7:25 p.m. Council members present were Edlin, McCumber, Shelton, Jenderny, Andrews and Schultz. Member absent were Burns and Harrington. Also present were Dave Wilson, Danielle Moe, Gene Harrington, Sheldon Johnson, Adam Lundberg, Mitch Brown, Patrick Malloy, Tom Scott, Gerry Winch, Brad Volker, Terry Leckel and Andy Eiche.

The meeting was opened with the Pledge of Allegiance.

Mayor Peterson requested Gene Harrington be moved forward on the agenda to discuss the permit for the upcoming Lions Club Triathlon. Harrington presented the Lions request for a street permit to facilitate the triathlon. Schultz moved, seconded by Shelton, to approve the street permit request for the Lions Club Triathlon event to be held on July 25, 2015. Upon unanimous vote, the motion carried.

Mayor Peterson opened the public hearing for the Proposed Amendment of the Project Plan for TID 2 and Designation as Distressed. Sheldon Johnson introduced himself to the council and gave an overview of the proposed TID 2 amendment to the project plan and designation of TID 2 as distressed. Johnson explained the roles of the Joint Review Board and the Shell Lake Plan Commission.

Mayor Peterson asked if there were any other comments for the public hearing. There were none. The Mayor closed the public hearing.

Schultz moved, seconded by Jenderny, to approve resolution 15-05 – Amendment to the Project Plan of Tax Incremental District #2, City of Shell Lake. Upon unanimous vote, the motion carried.

Schultz moved, seconded by Andrews, to approve resolution 15-06 – Designating Tax Incremental District #2, City of Shell Lake, Wisconsin as Distressed. Upon unanimous vote, the motion carried.

Mayor Peterson requested Patrick Malloy be moved forward in the agenda. Malloy presented the results of the negotiations with Shell Lake State Bank. Malloy informed the council that the results were very favorable to the City. Schultz moved, seconded by Shelton to approve resolution 15-10. Upon unanimous vote, the motion carried.

Jenderny moved, seconded by Andrews, to approve the minutes, as presented, from the Regular City Council meeting held on June 8, 2015. Motion carried.

Shelton moved, seconded by Edlin, to approve the minutes, as presented, from the Special City Council meeting held on June 17, 2015. Motion carried.

Public Comment: Adam Lundberg presented the City Council with a list of business owner signatures voicing their support for a requested street dance on September 6, 2015 during Town & Country Days. Schultz moved, seconded by Andrews, to acknowledge the fact that we will be authorizing the closing of Main Street for the street dance on Sunday the 6th of September, to be operated by the Town & Country Days Committee. Upon unanimous vote, the motion carried.

Adam Lundberg requested traffic control assistance during the event.

Gerry Winch thanked the Lions Club and Aero Club for the work they performed on the Shell Lake airport administration building.

Brown presented the Public Works Director Report.

David Wilson presented the Police Chief report. Wilson voiced his concerns regarding the lack of permit for the Town & Country Days street dance. Schultz agreed, stating that the Town & Country Days committee need to plan earlier in the future.

Peterson presented the Plan Commission minutes.

Peterson presented the Library minutes.

Peterson presented the Lake Protection Annual Meeting minutes.

Peterson presented the Fire Association minutes.

Gerry Winch presented the Airport Management Committee minutes. Winch informed the council the bid for the SRE building came in higher than anticipated. Eiche read a letter from David Montesino, Wisconsin Bureau of Aeronautics, in which they informed the City of a low bid price of approximately \$600,000.00 (which includes contingency). Eiche went on to explain to the council that acceptance of this bid could potentially require the City to budget monies in 2016 to cover the City's responsibility regarding entitlement funds. Schultz moved, seconded by Andrews, to accept the low bid of \$600,000.00 as presented by the Wisconsin Bureau of Aeronautics. Upon unanimous vote, the motion carried.

Winch explained the recommendation to approve a courtesy car for the airport made by the Airport Management Committee. Eiche read a letter to the council which he received from the City's insurance carrier where they approximated a cost of \$350.00 per year to supply liability coverage for the courtesy car. The letter went on to explain that the driver would need to be at least 25 years of age, and show proof of a valid driver's license. Winch estimated the usage would be around 3 to 4 times per month. Winch went on to explain that there may be scenarios where a person might use the vehicle for the entire weekend. Edlin moved, seconded by Andrews, to approve an airport courtesy car, with acquisition and continued maintenance of the car being the responsibility of the Aero Club, and the insurance and registration of the car being the responsibility of the City of Shell Lake. Roll call vote was taken: McCumber – No, Andrews – Yes, Shelton – No, Edlin – Yes, Schultz – Yes, Jenderny – No, Peterson – Yes. Motion carried.

EXECUTIVE/HR COMMITTEE: Peterson presented the minutes.

PUBLIC WORKS ADMINISTRATION: Schultz presented the minutes. Schultz moved, seconded by Andrews, to accept the bid of \$19,300.00 submitted by Legend Architect to perform a Physical Needs Assessment for the City of Shell Lake. Upon unanimous vote, the motion carried.

FINANCE: Edlin presented the minutes. McCumber moved, seconded by Andrews, to approve vouchers 2460-2627. Motion carried.

Shelton moved, seconded by McCumber, to approve the Temporary Class “B” Retailer’s License for the Shell Lake Arts Center event taking place on August 8, 2015.

Edlin noted an error in the Finance minutes. Eiche will correct.

Budget Status Report was presented.

PARKS AND RECREATION: Tom Scott was allowed to provide the Council with an explanation of the Lake Protection Advisory Committees request to place a buoy over rocks in Shell Lake located near Bosch. Brown voiced concern over the placement and replacement of the buoy. He went on to voice concern over other locations throughout Shell Lake. Peterson referred the matter back to the Parks & Rec Committee. Andrews requested that the Parks & Rec Committee provide costs related to the proposal.

Shelton moved, seconded by McCumber, to adopt resolution 15-09 – Adopting the Washburn County All Hazards Mitigation Plan Update. Upon unanimous vote, the motion carried.

MAYOR’S REPORT: Peterson thanked the Friends of the Library for their donation of an AED to City Hall. Peterson also thanked the Shell Lake Area Fire Association for the great job they did with the fireworks.

Shelton moved, seconded by McCumber, to adjourn at 9:15 p.m. The motion carried.

_____, Mayor

_____, City Administrator