

**SPECIAL CITY COUNCIL MEETING
CITY OF SHELL LAKE
JANUARY 30, 2014**

Mayor Peterson called the special meeting to order at 6:05 p.m. Council members present were Harrington, Edlin, Leckel and Shelton. Also present were Mike Andrews, Danielle Moe, David Haroldson, Ken Schultz, Anna DeMers and Brad Pederson.

An email from Mike Andrews, expressing his interest in filling the First Ward City Council vacancy caused by the resignation of Josh Buckridge, was read. This term ends April 21, 2015. Shelton moved, seconded by Leckel, to appoint Mike Andrews to fill the First Ward vacancy. The motion carried. Brad Pederson administered the Oath of Office to Alderperson Andrews. Mayor Peterson appointed Alderperson Andrews to the Public Works Administration and Parks and Recreation Committees. Harrington moved, seconded by Shelton, to confirm the appointments. The motion carried.

Shell Lake State Bank President/CEO David Haroldson presented an application to purchase the East 22 feet of Lot 9, Block 15, Original Plat (20 5th Ave.) from the City. Brad Pederson reviewed the procedures pertaining to the sale of city-owned property. Mr. Pederson also reminded the City Council he is a Shell Lake State Bank director and shareholder. Harrington moved, seconded by Andrews, to have Dave Masterjohn appraise the property and refer the application and appraisal to the Plan Commission for a recommendation to the City Council. The motion carried.

An application for Class A liquor and Class A beer licenses and supporting documentation for Gordy's Shell Lake Foods, Inc., David Schafer, agent, were reviewed. Shelton moved, seconded by Edlin, to grant the licenses. The motion carried.

A draft City Administrator/Clerk-Treasurer Job Description was reviewed and revised. Edlin moved, seconded by Harrington, to approve the Job Description as revised. The motion carried.

The January 27, 2014 Executive/Human Resources Committee meeting minutes were reviewed. Brad Pederson gave an overview of the process followed by the Executive/Human Resources Committee in formulating a recommendation for hiring a new City Administrator/Clerk-Treasurer. It was reported the committee is recommending Andrew Eiche be hired to fill the position. Alderperson Edlin reported the professional references he contacted pertaining to Mr. Eiche resulted in favorable comments. Leckel moved, seconded by Shelton, to hire Andrew Eiche for the position of City Administrator/Clerk-Treasurer at a starting salary of \$55,000 annually pending successful completion of a six month probationary period after which the annual salary would increase to \$59,500 with the start date to be at Mr. Eiche's earliest convenience. Upon a unanimous roll call vote the motion carried.

January 30, 2014 (Page 2)

The Council decided, by consensus, to have the following item placed on the March agenda: consider recommendation to reduce number of council members from eight to six.

Leckel moved, seconded by Shelton, not to schedule a regular monthly meeting for February with the stipulation that a special meeting be called if necessary. The motion carried.

Edlin moved, seconded by Harrington, to adjourn at 6:55 p.m. The motion carried.

_____, Mayor

_____, City Administrator