

**REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
JANUARY 13, 2014**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Buckridge, Burns, Dryden, Edlin, Eiche, and Harrington. Council members absent were Leckel and Shelton. Also present were Mitch Brown, Dave Wilson, Danielle Moe, Doug Ellanson, Jack Harrington, Adam Lundberg, Ken Schultz and Brad Pederson. The meeting was opened with the Pledge of Allegiance.

Eiche moved, seconded by Dryden, to approve the December 9, 2013 regular meeting minutes. The motion carried.

Aldersperson Leckel arrived.

Doug Ellanson expressed concerns about the main boat launch, AIS inspectors, courtesy dock, swimmers by boat launch, wintertime parking off of Lake Drive and encouraged the City Council to consider allowing snowmobiles on Lake Drive. Mayor Peterson referred the lake related concerns to the Parks and Recreation Committee and the snowmobile recommendation to the General Administration Committee.

Ken Schultz, representing the Washburn County Economic Development Corporation, explained they are in the process of recruiting a director and reviewed the director's duties. Mr. Schultz asked those present if they know of someone that may be interested in the position to let them know.

**EXECUTIVE/HUMAN RESOURCES:** The January 6, 2014 and January 9, 2014 committee meeting minutes were reviewed. It was requested the 2014 water and sewer operator's hourly wage be clarified. Dryden moved, seconded by Eiche, to clarify that the intent was to set the salary for the new operator at the former operator's 2013 hourly wage plus the 1 ½% increase granted to other full-time employees as of January 1, 2014. The motion carried 6-yes, Harrington-abstained.

Eiche moved, seconded by Buckridge, to go into a closed session pursuant to WI Stat. 19.85(1)(c) for the purpose of conducting interviews, formulating a recommendation for selection and hourly wage consideration to include the public works director and the ability to call in the chief of police and/or city administrator if needed. Upon a unanimous roll call vote the motion carried.

The City Council reconvened in open session. Eiche moved, seconded by Leckel, to hire Steven Rohow for the city crew position with Aaron Anderson named as first alternate and Branden Draves as second alternate. The motion carried 6-yes, Buckridge-present. Eiche moved, seconded by Leckel, to set the hourly wage for this position at \$16.00. The motion carried. Eiche moved, seconded by Dryden, for this position to be subject to a six month probationary period. The motion carried.

**SHELL LAKE ECONOMIC DEVELOPMENT COMMITTEE:** The December 19, 2013 committee meeting minutes were reviewed.

Mitch Brown reported on the Public Works Department's activities.

Dave Wilson reported on the Police Department's activities.

Clint Stariha's report on zoning activities was read.

**PLAN COMMISSION:** The January 6, 2014 commission meeting minutes were reviewed. It was reported a certified survey map was approved for Lester Hestad creating a lot approximately 100 ft. X 260 ft. out of Part of Lot 5, Nebel's Acres.

**SHELL LAKE AREA FIRE ASSOCIATION:** The December 13, 2013 quarterly board meeting minutes were reviewed.

**FINANCIAL ADMINISTRATION:** The January 13, 2014 committee meeting minutes were reviewed. Eiche moved, seconded by Burns, to approve vouchers 1655-1831. The motion carried.

The Budget Status Report was reviewed.

**NEW BUSINESS:** A resignation from First Ward Alderperson Andy Eiche was read. Leckel moved, seconded by Edlin, to accept the resignation. The motion carried. 6-yes, Buckridge-present.

As it is anticipated there will be no February regular council meeting, it was decided to hold a special City Council meeting January 16, 2014 for the purpose of making committee appointments, considering whether or not to fill the vacancy created by the resignation of Andy Eiche and electing a council president. Another special council meeting will need to be held late January for the purpose of hiring a new city administrator/clerk-treasurer.

The General Administration Committee was directed to work on a draft hiring procedure

It was decided, by consensus, to have the Chief of Police run background checks on all applicants for the City Administrator/Clerk-Treasurer position.

Leckel moved, seconded by Burns, to adjourn at 10:20 p.m. The motion carried.

\_\_\_\_\_, Mayor

\_\_\_\_\_, City Administrator