

**REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
SEPTEMBER 9, 2013**

Council President Eiche called the meeting to order at 7:00 p.m. in the absence of Mayor Peterson. Council members present were Buckridge, Burns, Edlin, Harrington, Leckel and Shelton. Also present were Jeff Parker, Dave Wilson, Teresa Anderson, Vern Redlich, Harold Emanuel, Matt Dryden, Judy Kallenbach and Brad Pederson. The meeting was opened with the Pledge of Allegiance.

A resignation from Second Ward Alderperson Connie Graf was read. Ms. Graf was commended on her community service. Harrington moved, seconded by Buckridge, to accept the resignation. The motion carried. It was reported an ad was placed in the Washburn County Register for someone to fill this vacancy until the April 2014 organizational meeting. A letter of interest from Matthew Dryden was read. Eiche moved, seconded by Edlin, to appoint Matt Dryden as Second Ward Alderperson. The motion carried. Brad Pederson administered the Oath of Office to Alderperson Dryden. Brad Pederson reported Mayor Peterson appointed Alderperson Dryden to serve on the Parks and Recreation, General Administration, Highway 63 Improvement and Downtown/Lakefront Events Committees. Alderperson Burns requested to be removed from the Library Board and appointed to the Parks and Recreation Committee. Buckridge moved, seconded by Edlin, to concur with the Mayor's appointments. The motion carried.

Shelton moved, seconded by Harrington, to approve the August 12, 2013 regular meeting minutes. The motion carried.

Harold Emanuel encouraged the City Council to look into ways of getting more water into Shell Lake. Mr. Emanuel also stated he is unable to locate city minutes and agendas on the city website.

Jeff Parker reported on the Public Works Department's activities.

Dave Wilson reported on the Police Department's activities.

Clint Stariha's report on zoning activities was reviewed.

**PLAN COMMISSION:** It was reported the commission met September 9, 2013 and approved a conditional use permit (CUP) for Bill Taubman to construct an additional self storage building at 326 Industrial Drive. Eiche moved, seconded by Shelton, to concur with the issuance of the CUP. The motion carried.

**LIBRARY BOARD:** The August 21, 2013 board meeting minutes were reviewed.

**FIRE ASSOCIATION:** Alderperson Leckel reported Pierce Mfg. submitted the low bid for the rescue truck at \$217,798. Alderperson Leckel reported the Truck Committee will

be making a recommendation to the Fire Association at their quarterly meeting to be held September 18, 2013.

**HIGHWAY 63 ADVISORY COMMITTEE:** The August 7, 2013 committee meeting minutes were reviewed.

**EXECUTIVE/HUMAN RESOURCES:** The August 28, 2013 committee meeting minutes were reviewed. It was reported the committee recommends the City Council renew Joyce Olson's Campground Manager's Agreement for 2014 with the understanding that the Parks and Recreation Committee will work on revisions and expanded duties for this position in the future.

The committee reviewed the Lake Coordinator's Job Description and directed the City Administrator to delegate the duties of the Lake Coordinator.

**PUBLIC WORKS ADMINISTRATION:** A report from Teresa Anderson, MSA Professional Services, was reviewed. It was reported the City will receive \$250,000 from the Community Development Block Grant Program to construct the interceptor sewer replacement and mechanical wastewater screen. Ms. Anderson recommended the City Council authorize bidding out the project with four separate categories as follows: 1. Wastewater Fine Screen Facility, 2. Mechanical Fine Screen, 3. Engineered Fabricated Concrete Building and 4. Portable Stand-By Engine Generator. Shelton moved, seconded by Eiche, to proceed with bidding out the Wastewater Projects. The motion carried 7-yes 1-no.

**GENERAL ADMINISTRATION:** The August 14, 2013 committee meeting minutes were reviewed. It was reported the committee recommends the City Council reconsider the proposed amendment to allow golf carts with restrictions during the hours of darkness. The draft amendment is as follows: Chapter 4, Section 10-4-1 to include "golf cart" Statute 341.05(24) operating in accordance with 349.18(1)(b) or (c) or (1m); 349.18(1m)(a) Except as provided in par. (c) Allow the operation of golf carts on any highway or street that has a speed limit of 25 miles per hour or less and is located within the boundaries of the municipality; (c) May not allow operation of golf carts on or across any state trunk highway or connection highway (Highway 63). Eiche moved, seconded by Shelton, to reconsider this matter and approve the amendment to allow golf carts as recommended. The motion carried.

**FINANCIAL ADMINISTRATION:** Eiche moved, seconded by Edlin, to approve vouchers 1120-1273. The motion carried.

It was reported the committee met September 9, 2013 and recommends the City Council adopt Resolution #13-12 pertaining to short-term financing from the Shell Lake State Bank for the 2013 projects with the following terms: principal \$2,500,000, interest rate 1 ½ %, one year term with no prepayment penalty. Eiche moved, seconded by Leckel, to adopt Resolution #13-12. The motion carried 7-yes 1-no.

The Budget Status Report was reviewed.

**PARKS AND RECREATION:** The September 3, 2013 committee meeting minutes were reviewed. Eiche moved, seconded by Harrington, to renew Joyce Olson's Campground Manager Contract for the 2014 season. The motion carried 7-yes 1-no. Leckel moved, seconded by Edlin, to renew Steven Gramberg's Camp Helper Agreement for the 2014 season. The motion carried 7-yes 1-no.

It was reported Mike Johnson and Mike Bartz from the Wooden Canoe Heritage Association met with city representatives about holding an event August 16, 2014. The Association would rent the shelter house and have displays in the park area. The entire area would be accessible to the public with no admission charge. The event would also include a parade of canoes. Association members would rent campsites at the campground but have also requested a few tent sites be allowed north of the well house for display security, etc. Eiche moved, seconded by Harrington, to approve the event and authorize the City Administrator to determine the camping fees at the park. The motion carried.

The possibility of having two limited term employees next summer with one assigned to the park, campground and recreation park and the other to the Public Works Department was discussed.

**UNFINISHED BUSINESS:** Burns moved, seconded by Shelton, to reconsider the Council's decision to remove all woody vegetation in the buffer adjacent to the Pavilion. The motion carried. It was reported a group consisting of DNR, County and City representatives reviewed the area between the buffer and lake are encouraging the city to consider an alternate plan that would include leaving some of the trees that have started to grow naturally. Alderperson Edlin and Buckridge volunteered to draft a plan for committee and council consideration. Eiche moved, seconded by Shelton, to put the council's directive to remove of all woody vegetation on hold pending Parks and Recreation approval of a plan to be presented to the City Council at next month's meeting. The motion carried.

**NEW BUSINESS:** Brad Pederson reported the city's health insurance premiums will increase 24.6% next year. Eiche moved, seconded by Shelton, to bid out the city's health insurance coverage. The motion carried.

Jeff Parker reminded the Executive/Human Resources Committee that they were going to look into a number of items prior to discussing the next pay plan, such as longevity pay, etc.

Harrington moved, seconded by Shelton, to adjourn at 8:30 p.m. The motion carried.

\_\_\_\_\_, Council President

\_\_\_\_\_, City Administrator