

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
AUGUST 12, 2013**

Mayor Peterson called the meeting to order at 7:05 p.m. Council members present were Burns, Edlin, Eiche, Graf, Harrington and Leckel. Council members Buckridge and Shelton were absent. Also present were Dave Wilson, Teresa Anderson, Danielle Moe, Vern Redlich, Bill Jenderny, Harold Emanuel, Eric Kube and Brad Pederson.

Harrington moved, seconded by Graf, to approve the July 8, 2013 regular meeting minutes. The motion carried.

Graf moved, seconded by Burns, to approve the August 5, 2013 special meeting minutes. The motion carried.

Council members Buckridge and Shelton arrived.

Eric Kube, Wild Rivers Habitat for Humanity Executive Director, gave an overview of their program which takes vacant land or distressed houses to create affordable home ownership opportunities for families. Mr. Kube said they are locating a restore in Spooner and plan to build a new home in Washburn County in 2014.

Jeff Parker's report on the Public Works Department's activities was read.

Dave Wilson reported on the Police Department's activities. Copies of a letter commending officer Jordan Feidt on his professionalism, attitude and willingness to help an individual on a recent call were distributed to the Council.

Clint Stariha's report on zoning activities was reviewed.

PLAN COMMISSION: The August 5, 2013 commission meeting minutes were read. It was reported the commission granted a conditional use permit (CUP) to Gordon Hodgett, President, Quality Tool Service, Inc., for Lot 7, Anderson Addition to the Shell Lake Industrial/Business Park to utilize the existing building for precision and general machining, tool and die repair, stamping and office. Shelton moved, seconded by Eiche, for the City Council to approve the CUP. The motion carried.

LIBRARY BOARD: Mayor Peterson announced the appointment of Mike Andrews to the Library Board. Graf moved, seconded by Edlin, to concur with the appointment. The motion carried.

The July 17, 2013 board meeting minutes were reviewed.

LAKE PROTECTION: Eiche moved, seconded by Leckel, to endorse the volunteer aquatic invasive species (AIS) inspection program at the Main Landing and for the gate at the South Landing to be opened October 1, to clarify the AIS program consists of

qualified individuals inspecting boats and trailers whether paid or not, to authorize paying inspectors to supplement the volunteer inspection program with the paid inspector hours not to exceed twenty hours per week and for all gates other than the South Landing be opened after the first weekend in October. The motion carried.

FIRE ASSOCIATION: Alderperson Leckel reported the bid deadline for the new rescue truck is September 4, 2013.

AIRPORT: Brad Pederson reported the petition and supporting documentation for the projects listed in Resolution 12-11 adopted July 9, 2012 have been submitted to the Wisconsin Bureau of Aeronautics.

PUBLIC WORKS ADMINISTRATION: The July 31, 2013 and August 7, 2013 committee meeting minutes were reviewed. It was reported the low bid results for the County B resurfacing project are as follows: Madison Construction for supplying and delivering road gravel at \$10.74 a yard; Washburn County Highway Department for pulverizing at \$.45 a square yard; Monarch Paving for paving at \$60.76 a ton and Washburn County Highway Department for shouldering at \$24 a cubic yard. Harrington moved, seconded by Eiche, to accept the low bids for the County B Project. The motion carried.

It was reported the low bid for chip sealing was Scott Construction, Inc. at \$1.448 per square yard. Eiche moved, seconded by Buckridge, to approve Scott Construction, Inc.'s bid. The motion carried. It was noted the amount of chip sealing will be determined by the budgeted dollar amount.

Resolution No. 13-10 Declaring Official Intent to Reimburse Expenditures pertaining to the 2013 public works projects was reviewed. Graf moved, seconded by Eiche, to adopt Resolution No. 13-10. The motion carried 7-yes 1-no.

Resolution No. 13-11 Authorizing Submission of a CDBG Application Relating to the City of Shell Lake Participation in the Community Development Block Grant Program and related documents were reviewed. Shelton moved, seconded by Buckridge, to adopt Resolution No. 13-11. The motion carried.

A Project Update from MSA Professional Services was reviewed.

FINANCIAL ADMINISTRATION: The August 12, 2013 committee meeting minutes were reviewed. Eiche moved, seconded by Burns, to approve vouchers 896-1119. The motion carried.

The Budget Status Report was reviewed.

PARKS AND RECREATION: The August 6, 2013 committee meeting minutes were reviewed and amended.

It was reported approximately \$13,325 has been raised towards the \$15,000 goal to cover the local share of the new restroom project. The Downtown/Lakefront Committee will cover the remaining balance through the City's restricted Downtown/Lakefront Fund 450.

It was reported the campground manager's job description has been referred to the Executive/Human Resources Committee for review and recommendation.

The feasibility of installing a sidewalk from the north beach parking lot to the Shelter House was discussed. Eiche moved, seconded by Buckridge, to table this matter until the parking lot is blacktopped during the 2015 Highway 63 Project. The motion carried.

Graf moved, seconded by Shelton, to remove all woody vegetation in the buffer area leaving existing vegetation immediately adjacent to the campground. The motion carried 6-yes 2-no.

Graf moved, seconded by Buckridge, to limit lakeside camping to two weeks per site maximum. The motion failed.

Buckridge moved, seconded by Shelton, to refer the seasonal site proposal back to the Parks and Recreation for further consideration. The motion carried.

In regards to consideration of the feasibility of a limited term employee dedicated to the park, campground and recreation park it was decided to have job descriptions for the campground manager, lake coordinator, city crew and police chief forwarded to the Parks and Recreation Committee.

UNFINISHED BUSINESS: Brad Pederson relayed information he received about the feasibility of a stewardship grant for funding a portion of the ATV Campground Project. This grant would require a twenty percent local share and there will be a lot of competition. As we have received two rounds of Outdoor Recreational Vehicle funding for the project at the one hundred percent grant level it was suggested we wait for additional ORV funding. Leckel moved, seconded by Burns, not to apply for the 80/20 Stewardship Grant. The motion carried.

Minutes from a recent Downtown/Lakefront Events Committee meeting were reviewed. The committee recommends Troy Benham be reimbursed for expenses relating to running the Monday night movies. Eiche moved, seconded by Shelton, to reimburse Troy Benham \$650 for the season. The motion carried.

NEW BUSINESS: Dave Wilson reviewed the new state law authorizing municipalities to allow golf carts to operate on certain street. A draft amendment to Sec. 10-4-1 of the Shell Lake Code of Ordinances which would allow golf carts to be operated on city streets with a speed limit of 25 miles or less but not across any state trunk highway or Highway 63 was reviewed and discussed. Harrington moved, seconded by Graf, to approve the code amendment with the condition it be reviewed one year from the date of adoption. A roll call vote was taken: Shelton-no, Eiche-no, Buckridge-no, Edlin-no, Leckel-no, Harrington-yes, Burns-yes and Graf-yes. The motion failed.

Alderson Harrington presented information on tree transplanting of northwood maples and non-fruit bearing spring snow crabs in the pavilion area in the park and a spring snow crab on Main Street. Alderson Harrington noted the proposed locations would not interfere with the pavilion stage viewing area which is also used for the placement of tents for big functions. Alderson Harrington noted the spring snow crab can replace the tree that was removed on Main Street. Eiche moved, seconded by

Shelton, to approve the planting of three northwood maples and three spring snow crabs in the park and one spring snow crab on Main Street. The motion carried 7-yes 1-no.

A letter of resignation from Lake Coordinator Dave Vold effective 12/31/13 was reviewed. Shelton moved, seconded by Buckridge, to accept the resignation with the city's appreciation for his service. The motion carried.

Copies of a letter from Rollie Erickson commending Jeff Parker and the City Crew were distributed.

Eiche moved, seconded by Shelton, to adjourn at 10:05 p.m. The motion carried.

_____, Mayor

_____, City Administrator