

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
JUNE 17, 2013**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Buckridge, Burns, Eiche, Harrington, Leckel and Shelton. Alderperson Graf was absent. Also present were Jeff Parker, Dave Wilson, Teresa Anderson, Shelly Fox, Ron Fox, Brent Edlin, Danielle Moe, Tim Brabec, Ken Schultz, Kathy Pinney, Vern Redlich and Brad Pederson. The meeting was opened with the Pledge of Allegiance.

Harrington moved, seconded by Buckridge, to approve the May 13, 2013 regular meeting minutes. The motion carried.

Ken Schultz gave an update on the Park Restroom Project. Mr. Schultz reported the building has been installed and encouraged the City Council to appropriate \$2,000 towards sidewalks connecting the new restroom to the sidewalks running from the Lion's Shelter to the balance of the park buildings. Eiche moved, seconded by Harrington, to authorize up to \$2,000 from the Contingency Fund for the sidewalk installation. Upon a unanimous vote the motion carried.

Vern Redlich informed the City Council that he made a formal complaint to City Hall pertaining to advertising papers being blown around during a period of high winds. Brad Pederson reported Chief Wilson is working on this matter and Mayor Peterson also said she would check into it.

A resignation from First Ward Alderperson Don Bruce was read. Shelton moved, seconded by Leckel, to accept the resignation. The motion carried. Brad Pederson reported the vacant position was posted and advertised in the Washburn County Register with no responses. Mr. Pederson reported Mayor Peterson and he contacted Brent Edlin as Mr. Edlin had expressed interest in a previous First Ward vacancy and Mr. Edlin has agreed to serve if appointed by the City Council. Eiche moved, seconded by Shelton, to appoint Brent Edlin to fill the First Ward vacancy until April 15, 2014. It was noted Mr. Edlin would assume Don Bruce's committee appointments. The motion carried. Brad Pederson administered the Oath of Office to Alderperson Edlin.

Jeff Parker reported on the Public Works Department's activities.

Dave Wilson reported on the Police Department's activities. It was reported a private citizen sent an email to the Wisconsin Department of Transportation requesting the left turn lane at the intersection of Highway 63 and Hilltop/County Hwy. D for southbound traffic remain in the project plans. Several people have endorsed this concept.

Clint Stariha's report on zoning activities was read.

ZONING BOARD OF APPEALS: The June 3, 2013 board meeting minutes were reviewed. It was reported a variance and interpretation of permitted uses were approved for the Washburn County Historical Society's building project.

PLAN COMMISSION: The June 3, 2013 commission meeting minutes were reviewed. It was reported the commission held a public hearing and recommends Lot 9, Block 7, Original Plat (110 2nd Ave.) owned by the Washburn County Historical Society be rezoned from Single Family Residential (R-1) to General Commercial (C-1) and for the Land Use Section of the City of Shell Lake Comprehensive Plan to be amended to show the museum property as commercial. Harrington moved, seconded by Edlin, to approve the rezoning and Land Use Section amendment as recommended. The motion carried.

COMMUNITY DEVELOPMENT BLOCK GRANT STEERING COMMITTEE: The May 16, 2013 committee meeting minutes were reviewed. It was reported the committee approved a contract with the Northwest Regional Planning Commission to provide administration services for the housing Revolving Loan Fund from June 1, 2013 through December 31, 2015.

LIBRARY BOARD: The May 15, 2013 board meeting minutes were reviewed.

LAKE PROTECTION: The May 25, 2013 Lake Protection Advisory Committee meeting minutes were reviewed.

HIGHWAY 63 ADVISORY COMMITTEE: The June 5, 2013 committee meeting minutes were reviewed.

AIRPORT: Leckel moved, seconded by Buckridge, to approve a hangar lease for Robert Gillette for an existing 48 ft. X 51 ft. hangar located on Parcel "E" Shell Lake Municipal Airport. The motion carried.

COMMUNITY CENTER: Brad Pederson reported one application was received for the Community Center custodian position by the deadline and another application was received after the deadline. Shelton moved, seconded by Leckel, to authorize Brad Pederson and Jeff Parker to hire a custodian. The motion carried.

PUBLIC WORKS ADMINISTRATION: The June 5, 2013 committee meeting minutes were reviewed. Alderperson Eiche reported he attended the June 11, 2013 Town of Bashaw meeting and their meeting minutes were reviewed. The Town of Bashaw voted to allow the City of Shell Lake to place Old County Hwy. B out for proposals for gravel and pulverizing and gravel, pulverizing and blacktop and to authorize the City of Shell Lake to accept the bid on the behalf of the Town of Bashaw as long as their portion of the completed project is at or below \$15,000. Eiche moved, seconded by Harrington to seek bids for Old County Hwy. B as follows: base bid 2 inches of gravel and pulverize, alternate #1 include 6 inches of gravel and 2 inch blacktop with 22 foot wide cap and

alternate #2 defer the Town of Bashaw's project payment until February 28, 2014. A roll call vote was taken: Shelton-no, Eiche-yes, Buckridge-yes, Edlin-yes, Leckel-no, Harrington-yes and Burns-yes. The motion carried.

The 2012 Compliance Maintenance Annual Report for the Wastewater Treatment Plant was reviewed. The City received a 3.74 GPA on the plant operation. Resolution #13-07 Compliance Maintenance Resolution CMAR Report Year 2012 was reviewed. Harrington moved, seconded by Buckridge, to adopt Resolution #13-07. Upon a unanimous vote the motion carried.

Teresa Anderson, PE from MSA Professional Services, recommended the City pre-qualify bidders for the 2013 projects due to the scope and timing of the project. Eiche moved, seconded by Harrington, to pre-qualify bidders. The motion carried.

Resolution #13-08 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to 66.0703 Wis. Stats. for the various street projects to start in 2013 was reviewed. Harrington moved, seconded by Eiche, to adopt Resolution #13-08. The motion carried 6-yes, Shelton-abstained.

GENERAL ADMINISTRATION: The June 12, 2013 committee meeting minutes were reviewed. It was reported the committee considered the proposal from North Memorial Ambulance Services for a \$2.00/capita increase for 24/7 on-premise staffing verses the current 16 hour/day model. Buckridge moved, seconded by Harrington, to complete the survey indicating the City of Shell Lake's preference for the 24/7 on-premise staffing. A roll call vote was taken: Shelton-yes, Eiche-no, Buckridge-yes, Harrington-yes, Leckel-no, Burns-yes and Edlin-abstained. The motion carried.

FINANCIAL ADMINISTRATION: The June 17, 2013 committee meeting minutes were reviewed. Eiche moved, seconded by Shelton, to approve vouchers 524-714. The motion carried.

Shelton moved, seconded by Buckridge, to grant a Class B beer/wine license to the Shell Lake Chamber of Commerce for the July 3, 2013 street dance to be held on Main Street, allowing minors, approve the street closing and waive the open container regulations for non-glass (beer and wine only) for this event. The motion carried.

Eiche moved, seconded by Buckridge, to grant the following renewal liquor, beer and wine licenses and beer garden permits: Class B liquor/beer to Peggy Crawford, President, Whalen & Crawford, Inc., d/b/a Peggy's Place and Neeraj Rai, President, Vishav Hotels, Inc., d/b/a American Best Inns & Suites; Class B liquor/beer to include beer garden permits to Clinton Semm, President, The Deer Stand LLC, d/b/a Becky's Food & Spirits, John Olson, d/b/a Lakeview Bar & Grill and Shannon Klopp, President, SL Klopp, Inc., d/b/a Klopp's Fifth Avenue Bar; Class B fermented malt beverage and Class C wine and beer garden permit to Michael Macone, President, Spooner Creek Designs, Inc., d/b/a The Potter's Shed; Class B fermented malt beverage and Class C wine to Terry Johnson, d/b/a Through the Woods Café; Class A liquor and fermented malt beverage licenses to John O. Dahlstrom, President, Dahlstrom's Inc., d/b/a Dahlstrom's Lakeside Market and Dale Scheps, President, Country Pride Coop, d/b/a Shell Lake Convenience Store; Class

A fermented malt beverage license to Steven Thaler, President, J & S Sales of Chippewa Falls LLC, d/b/a Express Mart. The motion carried.

The Budget Status Report was reviewed.

PARKS AND RECREATION: The June 4, 2013 committee meeting minutes were reviewed. It was reported the committee recommends the City reinstate the head lifeguard position with additional compensation to be paid to the head lifeguard. Leckel moved, seconded by Shelton, to designate Mitch Kraetke as the head lifeguard and to grant a 50 cent pay increase effective June 15, 2013. The motion carried.

It was reported the committee is also considering recommending the City Council reinstate the lifeguard bonus system. Eiche moved, seconded by Buckridge, to send this matter back to the Parks and Recreation Committee for a more detailed analysis and if the committee feels it's merited to present it a budget time. The motion carried 5-yes 2-no.

Eiche moved, seconded by Buckridge, to adjourn at 9:25 p.m. The motion carried.

_____, Mayor

_____, City Administrator