

**REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
MAY 13, 2013**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Bruce, Buckridge, Burns, Eiche, Graf, Harrington, Leckel and Shelton. Also present were Dave Wilson, Danielle Moe, Vern Redlich, Harold Emanuel, Teresa Anderson and Brad Pederson.

Eiche moved, seconded by Graf, to approve the April 8, 2013 regular meeting minutes. The motion carried. Bruce moved, seconded by Buckridge, to approve the April 16, 2013 special meeting minutes. The motion carried.

Harold Emanuel questioned how much run off is being lost to the lake by the diversion ditch being blocked and other storm water being directed away from the lake. Mr. Emanuel also questioned the lack of enforcement on illegally parked campers and other recreational vehicles and noted it will be hard to enforce short-term rental regulations when other regulations were not enforced.

Vern Redlich expressed concerns about the amount of litter in some areas of the city, especially near the Industrial/Business Park and suggested the city consider establishing an "Adopt A Street" program. Mayor Peterson referred this matter to the Public Works Administration Committee.

Jeff Parker's report on the Public Works Department's activities was reviewed.

Dave Wilson reported on the Police Department's activities. A letter from North Memorial Health Care pertaining to the annual meeting of North Memorial Ambulance's Spooner/Shell Lake ambulance operations was reviewed. A survey was included to determine if the participating townships and cities would support a \$2.00 per capita increase to increase staffing to 24/7 on premise from the current 16/7. This matter was referred to the General Administration Committee for a recommendation.

It was reported City Administrator Brad Pederson and Zoning Administrator Clint Stariha will be out of town on the June regular city council meeting date. It was also noted the regular meeting date would not allow for the General Administration Committee to have their recommendation pertaining ambulance service available. Eiche moved, seconded by Graf, to reschedule the meeting to June 17, 2013. The motion carried.

Clint Stariha's report on zoning activities was reviewed.

**LIBRARY BOARD:** The April 17, 2013 board meeting minutes were reviewed.

**LAKE PROTECTION:** The City Council was reminded that their attendance is required, in their role as the Lake District Board of Commissioners, at the Annual Shell

Lake Inland Lake Protection and Rehabilitation District meeting to be held June 29, 2013.

Brochures for the Lake Conference to be held June 21, 2013 in Spooner, WI were distributed.

It was reported a group will be meeting on June 5, 2013 to consider the protocol to be used for the shoreline survey to be conducted in 2013 or 2014.

**PLAN COMMISSION:** The May 6, 2013 Plan Commission meeting minutes were reviewed. It was reported the commission held a public hearing on the City of Shell Lake's request to rezone PT SE NW, S:25 T:38N R13W, V 62 P 423, Map ID 184D from the current Resource Conservation RC-1 to General Commercial (C-1). Eiche moved, seconded by Graf, to approve the rezoning. Upon a unanimous vote the motion carried.

It was reported the Plan Commission is recommending the city waive zoning and variance related fees for the Washburn County Historical Society's building project. Shelton moved, seconded by Buckridge, to waive the fees as recommended. The motion carried.

It was reported the Plan Commission and Alan Harvey, from Community Code Service, are working on zoning code language to allow metal sided buildings in residential areas with aesthetic safeguards and to allow more square footage for detached accessory buildings.

**PUBLIC WORKS ADMINISTRATION:** The May 1, 2013 committee meeting minutes were reviewed. It was reported several people with property abutting Old County Hwy. B attended the meeting and expressed concerns about the condition of the road. The committee recommends the City Council move forward with a complete resurfacing of Old "B" on a separate bid from the other 2013 projects in conjunction with the Town of Bashaw. Eiche moved, seconded by Bruce, to solicit bids for resurfacing Old County "B" under the condition the Town of Bashaw will resurface their portion of the road simultaneously. It was noted the City Council would still have the option to accept or reject any and all bids. A roll call vote was taken: Shelton-yes, Eiche-yes, Buckridge-yes, Bruce-yes, Leckel-no, Harrington-yes, Burns-yes and Graf-yes. The motion carried.

A cost comparison of Civic Systems Utility Software versus Workhorse was reviewed. The city would break even in three years and save \$2,125 annually after the third year by changing to Workhorse. Eiche moved, seconded by Graf, to change to Workhorse for the water/sewer and refuse billing software. The motion carried.

It was reported the committee recommends the city have MSA prepare applications for grant and loan funding for the 2013 projects for the Clean Water Fund and Safe Drinking Water. The combined fees would be \$11,000. Eiche moved, seconded by Buckridge, to have MSA prepare the applications. The motion carried.

It was reported the committee met on May 13, 2013. The committee approved one application of a byproduct of whey for dust control to approximately four miles of gravel roads in the city at a cost of \$400 to \$500.

It was reported Midwest Testing has recommended the city install water meter resetters as part of the meter replacement project. The resetters allow meters that are currently installed vertically to be installed horizontally which provides more accuracy and longer meter life. The cost for one resetter is \$40 and Midwest Testing will install them at no cost. Eiche moved, seconded by Buckridge, to have resetters installed where necessary. The motion carried 7-yes 1-no.

**GENERAL ADMINISTRATION:** The April 10, 2013 committee meeting minutes were reviewed.

**FINANCIAL ADMINISTRATION:** The May 13, 2013 committee meeting minutes were reviewed. Buckridge moved, seconded by Shelton, to approve vouchers 409-523. The motion carried.

It was reported the committee recommends the City Council grant a Class B liquor and fermented malt beverage license and beer garden permit to The Deer Stand, LLC, d/b/a Becky's Food & Spirits, Danielle Slinker, agent. Shelton moved, seconded by Graf, to grant the license and beer garden permit. The motion carried.

The Budget Status Report was reviewed.

**NEW BUSINESS:** An announcement from the League of Wisconsin Municipalities Mutual Insurance declaring a \$3,389 dividend to the City of Shell Lake was reviewed.

Eiche moved, seconded by Shelton, to adjourn at 8:35 p.m. The motion carried.

Sally A. Peterson, Mayor

Bradley A. Pederson, City Administrator