

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
APRIL 8, 2013**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Bruce, Buckridge, Eiche, Graf, Harrington, Schultz and Shelton. Alderperson Leckel was absent. Also present were Jeff Parker, Clint Stariha, Arlo Thorsness, Cory Pearson, Peggy Crawford, Hank Crawford, Mike Pesko, Teresa Anderson, Gregg Westigard, Bill Jenderny and Brad Pederson. The meeting was opened with the Pledge of Allegiance.

Graf moved, seconded by Buckridge, to approve the March 11, 2013 regular meeting minutes. The motion carried.

ECONOMIC DEVELOPMENT COMMITTEE: Alderperson Schultz reported on the committee's quarterly meeting held March 21, 2013.

Jeff Parker reported on the Public Works Department's activities.

Dave Wilson reported on the Police Department's activities.

Clint Stariha reported on zoning activities.

LAKE PROTECTION: A spreadsheet showing Shell Lake and Yellow River monitoring requirements following completion of the Long-Term Study in 2014 was reviewed. Brad Pederson reported Lake Coordinator Dave Vold estimates the lab costs will be approximately \$500 annually.

FIRE ASSOCIATION: The March 20, 2013 association quarterly meeting minutes were reviewed.

PLAN COMMISSION: The April 2, 2013 commission meeting minutes were reviewed. It was reported the commission recommends the City Council adopt the following zoning code amendments:

Add to Sec. 13-1-140(a) "Except as provided under Sec. 13-1-140(n)"

Add to Sec. 13-1-140 "(n) **Camping Units and Recreational Vehicles.** Camping units including mobile recreational vehicles located outside of a permitted campground or resort shall be subject to the following provisions:

- (1) One camping unit outside of a permitted campground or resort shall be allowed on developed lots in all residential zoned districts within the City of Shell Lake.
- (2) A camping unit shall not be used as a primary residence.
- (3) A camping unit shall conform to side yard set back requirements for a principle residence in the zoning district which it is located.
- (4) A camping unit located on a parcel abutting navigable waters shall conform to shoreline setbacks as specified in the City of Shell Lake's Shoreline Zoning Ordinance.
- (5) Parcels with more than one (1) camping unit shall be required to store all

additional units within a garage, carport, or other similar structure in conjunction with a residential dwelling. A conditional use permit shall be required for the storage of more than two mobile recreational vehicles or camping units per parcel.

- (6) Camping units associated with short-term rental approvals approved through a conditional use approval are prohibited.”

Copies of emails from Mike Pesko and Bill and Kathy Schoener requesting the City Council not adopt the proposed revisions as recommended were provided to the City Council. Arlo Thorsness spoke in favor of the proposed amendments with the exception that he would like to have more than one unit allowed. Mike Pesko encouraged the Council to consider a compromise between the existing code and the proposed amendments. The possibility of limiting the number of nights camping units are used was suggested. It was also suggested the City consider amending their zoning code to allow pole buildings in residential areas so people do not have to store recreational equipment, etc. outside. Schultz moved, seconded by Graf, to adopt the zoning amendments as presented. A roll call vote was taken: Graf-yes, Schultz-present, Harrington-yes, Bruce-yes, Buckridge-yes, Eiche-yes and Shelton-yes. The motion carried.

It was reported only one bid was received by the City for the sale of a city-owned parcel of land located south of Shell Lake Marine. As the bid is in conformance with city standards for the sale of city-owned property the Plan Commission recommends the City Council approves the sale to Shell Lake Marine. An email from Dale Cardwell pertaining to the sale of this parcel was read. The email addressed concerns pertaining to access to trails, filling, drainage and zoning. Schultz moved, seconded by Eiche, to approve the sale to Shell Lake Marine for the bid price of \$6,000 subject to rezoning at the city's expense and easement for trails. Alderperson Leckel arrived. The motion carried 7-yes Leckel-present.

PUBLIC WORKS ADMINISTRATION: The March 21, 2013 and April 3, 2013 committee meeting minutes were reviewed. It was reported the committee received a presentation from Dakota Supply Group (DSG) on radio read water meter reading systems. As most of the meters in our system are Badgers only Badger compatible readers were considered. The estimated cost to purchase meters, transmitters, Trimble data collector, etc. is estimated to be in the \$142,000 to \$150,000 range. Schultz moved, seconded by Eiche, for the Water Utility to purchase the Orion radio reading system from DSG with installation to be done by Midwest Testing. Upon a unanimous vote the motion carried.

Resolution #13-03 Authorizing Submission of a CDBG Application Relating to the City of Shell Lake participation in the Community Development Block Grant Program for 2013 Street and Utilities Reconstruction was reviewed. Schultz moved, seconded by Shelton, to adopt Resolution #13-03. Upon a unanimous vote the motion carried.

A Summary of Built Screening Building Construction Options for the sewer system to be located in the grit chamber area was reviewed. It was noted the current procedure for city crew members to clean the grit chamber and dispose of waste is not acceptable.

The anticipated cost for the project is estimated to be \$329,000+ not including engineering. Schultz moved, seconded by Eiche, for the Sewer Utility to have MSA engineer this project for the engineered precast concrete screening building. The motion carried.

Brad Pederson recommended the City Council implement a garbage rate increase slightly higher than Allied Waste's 3% rate increase, effective July 1, 2013, to cover the city's administrative costs. Schultz moved, seconded by Eiche, to increase the garbage fee by 4% effective April 1, 2013. The motion carried.

FINANCIAL ADMINISTRATION: It was reported the committee met April 8, 2013. Graf moved, seconded by Eiche, to approve vouchers 270-408. The motion carried.

Eiche moved, seconded by Shelton, to grant a temporary Class "B" beer/wine license to the Shell Lake Arts Center for May 18, 2013. The motion carried.

Eiche moved, seconded by Buckridge, to grant a combined Class "B" liquor/fermented malt beverage license to Whalen & Crawford, Inc. dba Peggy's Place effective April 9, 2013. The motion carried.

The Budget Status Report was reviewed.

PARKS AND RECREATION: The March 27, 2013 committee meeting minutes were reviewed.

NEW BUSINESS: An Application by Municipality for Permission to Detour State Trunk Highway Traffic for the Shell Lake Lions Club's Sprint Triathlon to be held July 27, 2013 was reviewed. Harrington moved, seconded by Bruce, to submit the application to the Wisconsin Department of Transportation. The motion carried.

Alderson Harrington reported he has been researching grant sources for skateboard park construction funding and also requested authorization to solicit donations for the proposed project. Graf moved, seconded by Buckridge, to authorize the skateboard park fundraiser. The motion carried.

MAYOR'S REPORT: Mayor Peterson requested council members complete their level of interest surveys for the various committee appointments that will be made at the organizational meeting to be held April 16, 2013. Mayor Peterson thanked Ken Schultz for his many years of dedicated service as alderperson.

Harrington moved, seconded by Buckridge, to adjourn at 8:40 p.m. The motion carried.

Sally Peterson, Mayor

Bradley Pederson, City Administrator