

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
FEBRUARY 11, 2013**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Bruce, Buckridge, Eiche, Harrington, Leckel, Schultz and Shelton. Alderperson Graf was absent. Also present were Jeff Parker, Dave Wilson, Jessica Beecroft Conner, Bill Jenderny, Teresa Anderson, Mike Van Guilder, Cody Pearson and Brad Pederson. The meeting was opened with the Pledge of Allegiance.

Schultz moved, seconded by Buckridge, to approve the January 14, 2013 regular meeting minutes. The motion carried.

SHELL LAKE ECONOMIC DEVELOPMENT COMMITTEE: The January 25, 2013 annual meeting minutes were reviewed.

Jeff Parker reported on the Public Works Department's activities.

Dave Wilson reported on the Police Department's activities. Officer Bos was commended for being instrumental in solving four burglaries in the City, seven for Washburn County and one for Burnett County. Mayor Peterson commended Chief Wilson for being awarded a \$4,300 equipment grant.

Brad Pederson reported on zoning activities.

ZONING BOARD OF APPEALS: The January 28, 2013 meeting minutes were reviewed. It was noted a variance was granted to Joan Quenan for interior modifications to her home.

LIBRARY BOARD: The January 16, 2013 board meeting minutes were reviewed.

PLAN COMMISSION: The February 11, 2013 meeting notes were reviewed. It was reported the commission held public hearings, made decisions and recommendations on the City of Shell Lake and Shell Lake Cemetery Association's requests for certified survey map (CSM) approval to subdivide a parcel into two parcels, rezoning on these parcels from Agricultural/Forestry A-1 to Resource Conservation RC-1 and a conditional use permit (CUP) to allow for the development of an ATV campground. It was noted owners of two adjoining properties attended the meeting and voiced their objections and concerns pertaining to the proposed project. It was reported the commission approved the CSM. It was reported the commission recommends the rezoning as requested. Schultz moved, seconded by Eiche, to approve the rezoning of all of Lot 2, CSM V 6 P 40, NE/NE & NW/NE, S25-T38N-R13W, City of Shell Lake from Agricultural/Forestry A-1 to Resource Conservation RC-1. Upon a unanimous vote the motion carried. It was reported the commission granted a CUP to the City of Shell Lake for the development of a campground subject to a number of conditions. The conditions were reviewed. The standards contained in the Shell Lake Zoning Code pertaining to CUPs were reviewed.

Shelton moved, seconded by Eiche, to concur with the issuance of the CUP and conditions. Upon a unanimous vote the motion carried.

EXECUTIVE/HUMAN RESOURCES: The January 21, 2013 committee meeting minutes were reviewed. It was reported the committee recommends the City Council approve a proposal from Tucker McCumber for website services with the cost to be shared with the Chamber of Commerce. Bruce moved, seconded by Buckridge, to accept the proposal. The motion carried. Jessica Beecroft Conner was thanked for her work in creating and maintaining a website for the City.

It was reported the committee recommends the City Council accept the proposal from Clint Stariha to provide zoning services for an annual fee of \$6,000. Schultz moved, seconded by Eiche, to accept Clint Stariha's proposal effective February 16, 2013. The motion carried.

PUBLIC WORKS ADMINISTRATION: The February 6, 2013 committee meeting minutes were reviewed. Revision #1 to the State/Municipal Agreement (SMA) between the City of Shell Lake and Wisconsin Department of Transportation pertaining to water, sewer and storm sewer replacement to be included in the 2015 Highway 63 Improvement Project was reviewed. The cost of replacing the city's infrastructure will be at the city's expense. Eiche moved, seconded by Leckel, to adopt Revision #1 to the SMA. The motion carried.

It was reported the committee solicited proposals for jetting and videoing sewer mains and recommends the City Council approve the low bid from Flow Rite at \$1.00 per foot for 13,500 feet. Schultz moved, seconded by Eiche, to accept Flow Rite's proposal. The motion carried.

It was reported there was a sewer main failure on the line running from the grit chamber to the Wastewater Treatment Plant (WTP). This line serves the entire sewer system. The committee recommends the City Council include replacement of the sewer main from the grit chamber to the WTP in the CDBG Grant Application already being prepared for the 2013 projects. Schultz moved, seconded by Harrington, to accept the committee recommendation. The motion carried.

It was noted the portion of sewer main running from the north end of Eighth Avenue to the grit chamber will be videoed this week and it was requested, depending on the condition of this portion of main, to authorize the committee to include replacement of all or some of the sewer main between the north end of Eighth Avenue to the grit chamber. Schulz moved, seconded by Shelton, to accept the recommendation. The motion carried.

A proposal from Cooper Engineering for Site Design and Stormwater Permitting Services for the ATV Campground was reviewed. The estimated fee range is \$7,500 - \$8,500. Schultz moved, seconded by Eiche, to accept Cooper Engineering's Proposal. The motion carried.

FINANCIAL ADMINISTRATION: It was reported the committee met February 11, 2013. Eiche moved, seconded by Bruce, to approve vouchers 1-146. The motion carried.

It was reported Kevin J. Johnson's Class B beer/liquor license application was withdrawn.

The December 31, 2012 (post-audit) and January 31, 2013 Budget Status Reports were reviewed.

PARKS AND RECREATION: The January 16, 2013 committee meeting minutes were reviewed. Financial projections, prepared by Shell Lake Superintendent of Schools Jim Connell, showing revenue and expenditures for the swimming program under the assumption the school takes over the program, were reviewed. The committee had met with Mr. Connell to discuss this matter and recommends the City Council turn the swimming lesson program over to the School District. Schultz moved, seconded by Eiche, to turn the swimming lesson program over to the Shell Lake School District with coordination of city staff for swim instructors and/or assistance when needed subject to the condition that no program costs will be charged to the general city budget. Upon a unanimous vote the motion carried.

UNFINISHED BUSINESS: Alderperson Eiche gave an update on the Chronic Wasting Disease Program and noted no deer have tested positive. It was noted it is getting difficult to tell the does from the fawns. Buckridge moved, seconded by Schultz, to discontinue the city-owned property firearms hunt immediately. A roll call vote was taken: Shelton-yes, Eiche-no, Buckridge-yes, Bruce-yes, Leckel-no, Schultz-yes and Harrington-no. The motion carried. Brad Pederson said he will notify and thank the volunteer hunters.

Schultz moved, seconded by Bruce, to adjourn at 8:15 p.m. The motion carried.

Sally A. Guter, Mayor

Bradley A. Pederson, City Administrator