

**REGULAR CITY COUNCIL MEETING
CITY OF SHELL LAKE
JANUARY 14, 2013**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Bruce, Eiche, Graf, Harrington, Leckel, Schultz and Shelton. Also present were Jeff Parker, Dave Wilson, Vern Redlich, Teresa Anderson, Josh Buckridge, Bill Jenderny, Ruth Eiche, Brad Volker, Dave Zeug and Brad Pederson.

Police Chief Dave Wilson introduced officers Dave Bos, Tim Imrick, Jason Kisting and Jordon Feidt.

Letters of interest and lists of qualifications received from Josh Buckridge and Ruth Eiche, expressing their interest in filling the First Ward vacancy caused by the resignation of Jane Pederson, were reviewed. Leckel nominated Josh Buckridge. Bruce nominated Ruth Eiche. Leckel moved, seconded by Graf, to close the nominations. The motion carried. Alderperson Eiche recused himself from voting. A ballot vote was taken with council members directed in initial their ballots. The results were: Josh Buckridge – 4 and Ruth Eiche – 2. City Administrator Brad Pederson administered the Oath of Office to Alderperson Buckridge. Mayor Peterson announced the appointments of Alderperson Buckridge to the Parks and Recreation and General Administration Committees. Schultz moved, seconded by Graf, to concur with the appointments. The motion carried.

Schultz moved, seconded by Shelton, to approve the December 10, 2012 regular meeting minutes. The motion carried.

ECONOMIC DEVELOPMENT COMMITTEE: Alderperson Schultz reported the EDC annual meeting will be held January 24, 2013.

Jeff Parker reported on the Public Works Department's activities.

Dave Wilson reported on the Police Department's activities. It was suggested a thank you letter be sent to Shannon Klopp for her sponsorship of the Safe and Sober Ride Program.

Brad Pederson reported on zoning activities.

LIBRARY BOARD: The December 19, 2012 board meeting minutes were reviewed. Mayor Peterson reported Chris Ottosen's Library Board appointment has changed from a county representative to a township representative. Shelton moved, seconded by Buckridge to concur with this change. The motion carried. Mayor Peterson announced the appointment of Andy Eiche as the city council representative on the Library Board. Schultz moved, seconded by Graf, to concur with the appointment. The motion carried.

LAKE PROTECTION: Brad Pederson reported the Technical Oversight Committee will hold their annual meeting February 28, 2013. Mr. Pederson also reported the Annual Report is available for review.

FIRE ASSOCIATION: The December 19, 2012 quarterly meeting minutes were reviewed.

EXECUTIVE/HUMAN RESOURCES: The December 17, 2012 committee meeting minutes were reviewed. It was reported the committee recommends approval of the draft Zoning Administrator Position Description. Schultz moved, seconded by Eiche, to approve the Zoning Administrator Position Description. The motion carried.

It was reported Clint Stariha submitted the only proposal received for zoning services. The Executive/Human Resources Committee will meet with Mr. Stariha and formulate a recommendation pertaining to zoning services for council consideration at their February meeting.

In light of the new Wisconsin Retirement System regulations pertaining to the number of hours required for WRS participation the committee recommended the following Personnel Policy amendment be adopted:

SEASONAL AND PART-TIME EMPLOYEES

1. No seasonal employee is eligible for the following benefits. Part-time employees who work a minimum of 1200 hours in any 12 consecutive months are eligible for the following benefits in proportion to the number of hours they work:
 - a. Retirement
 - b. Holiday Pay
 - c. Sick Leave Pay
 - d. Vacation Days
 - e. Funeral Leave

The City Administrator must continue to evaluate the employee's continued eligibility on a 12-month rolling period. No change is recommended to #2 of this section. Schultz moved, seconded by Eiche, to adopt the Personnel Policy change as presented. The motion carried.

PUBLIC WORKS ADMINISTRATION: It was reported painting of the 100,000 gallon water tower has been bid out.

Upgrading the fluoridation systems at both well houses was discussed. Jeff Parker reported some engineering work will be required. Mr. Parker estimated the total cost for both well houses should not exceed \$5,000. A proposal from MSA for the engineering work at \$600 per well house was reviewed. Eiche moved, seconded by Graf, to authorize up to \$3,000 per well for the upgrade to include MSA's engineering cost. A roll call vote was taken: Shelton-no, Eiche-yes, Buckridge-no, Bruce-yes, Leckel-no, Harrington-yes, Schultz-yes and Graf-yes. The motion carried.

GENERAL ADMINISTRATION: The December 12, 2012 committee meeting minutes were reviewed.

FINANCIAL ADMINISTRATION: The January 14, 2013 committee meeting minutes were reviewed. Eiche moved, seconded by Graf, to approve vouchers 1564-1716. The motion carried.

Shelton moved, seconded by Graf, to grant temporary Class B beer/wine licenses to the Shell Lake Chamber of Commerce for January 26, 2013 and February 9, 2013 at the Memorial Park for ice racing events. The motion carried.

It was reported Josh Ness surrendered his Class B liquor/beer license for the Barb Wire Bar and has requested a refund of the months remaining in the licensing year. The committee recommends no refund be given. Brad Pederson and Dave Wilson reported representatives from the Wisconsin Department of Revenue's Alcohol and Tobacco Department, involved with this matter, have recommended the City issue the refund. Schultz moved, seconded by Buckridge, to refund the remaining full months of the licensing year. A roll call vote was taken: Graf-yes, Schultz-yes, Harrington-yes, Leckel-no, Bruce-no, Buckridge-yes, Eiche-yes and Shelton-no. The motion carried.

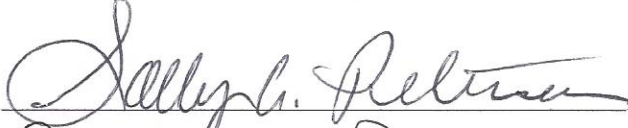
PARKS AND RECREATION: It was reported a grant agreement for the ATV Project land acquisition has been approved and Norton Surveying has been hired for the surveying work. It was also reported the City Attorney is working with County Corporate Counsel on a right-of-way issue on the west side of County B that should be addressed prior to the City acquiring the land from the Shell Lake Cemetery Association.

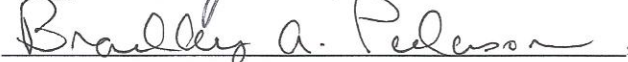
UNFINISHED BUSINESS: It was reported three deer have been harvested so far in the CWD special city hunt.

NEW BUSINESS: A draft Cooperation Agreement between TH, Inc. and the City of Shell Lake for their new duplex located at 723 and 725 Meadowview Drive was reviewed. Eiche moved, seconded by Harrington, to approve the Agreement. The motion carried.

Public Works Director Jeff Parker and the city crew were commended on their quick response in repairing a recent emergency water main break.

Schultz moved, seconded by Eiche, to adjourn at 8:35 p.m. The motion carried.


Sally G. Peterson, Mayor


Bradley A. Pederson, City Administrator