

**REGULAR CITY COUNCIL MEETING  
CITY OF SHELL LAKE  
APRIL 9, 2012**

Mayor Peterson called the meeting to order at 7:00 p.m. Council members present were Barnes-Haesemeyer, Bitney, Eiche, Graf, Harrington and Leckel. Council members absent were Pederson and Shelton. Also present were Jeff Parker, Clint Stariha, Vern Redlich, Jessica Beecroft, Ron Fox, Shelley Fox, Mark Heil, Ken Schultz, Teresa Anderson, Carol Kalscheur, Sue Hansen, Brad Volker and Brad Pederson. The meeting was opened with the Pledge of Allegiance.

Barnes-Haesemeyer moved, seconded by Bitney, to approve the March 12, 2012 regular meeting minutes. The motion carried.

Aldersperson Pederson arrived.

Mayor Peterson announced that Jeff Parker was awarded the 2012 District Operator of the Year Award at the Wisconsin Rural Water Association annual Technical Conference held in Green Bay, WI. Mr. Parker noted this award is the result of the combined efforts of previous and current Mayors, Council members, city crew and other city staff;

**SHELL LAKE ECONOMIC DEVELOPMENT CORPORATION:** The March 21, 2012 quarterly meeting minutes were reviewed.

Jeff Parker reported on the Public Works Department's activities.

Aldersperson Shelton arrived.

Clint Stariha reported on Police Department and zoning activities.

**ZONING BOARD OF APPEALS:** It was reported the board met on March 14, 2012 and April 9, 2012, but the meeting minutes have not been completed to date.

**LIBRARY BOARD:** The March 21, 2012 meeting minutes were reviewed. Aldersperson Pederson noted the financial reports prepared on the Quicken Program required by the Library Board did not balance with the City's financial reports for the last two meetings.

It was reported Library Board member Patti Fox has resigned. Pederson moved, seconded by Graf, to accept the resignation. The motion carried 7-yes 1-no. Mayor Peterson announced the appointment of Mitch Fox to the Library Board. Pederson moved, seconded by Bitney, to confirm the appointment. The motion carried.

**SHELL LAKE AREA FIRE ASSOCIATION:** The March 21, 2012 association quarterly meeting minutes were reviewed.

**PLAN COMMISSION:** The April 2, 2012 commission meeting minutes were reviewed. Sec. 13-1-66 pertaining to conditions for granting conditional use permits was reviewed.

It was noted no conditional use permit (CUP) can be granted by the Plan Commission unless the Commission and City Council shall find that the conditions listed are present. It was reported the commission issued a CUP to Mike and Pat Pesko for short-term rental of a two bedroom cabin located at 228 Ellwood Beach Road. Barnes-Haesemeyer moved, seconded by Harrington, to concur that the conditions were met. The motion carried. It was reported the commission issued a CUP to Hal & Sue Hansen for short-term rental of a two bedroom cabin located at 312 Donovan Cove Road. Bitney moved, seconded by Leckel, to concur that the conditions were met. The motion carried. It was reported the commission issued a CUP to Jeff Green for short-term rental of a two bedroom cabin located at 516 Pine Ridge Drive. Graf moved, seconded by Pederson, to concur that the conditions were met. The motion carried. It was reported the Plan Commission issued a CUP to Robert Alleva for short-term rental of a three bedroom unit located at 107 East Lake Drive. Leckel moved, seconded by Bitney, to concur that the conditions were met. The motion carried 7-yes 1-no. It was reported the commission issued a CUP to Donelle Ege & Scott Ege for short-term rental of a three bedroom unit located at 1411 South Lake Drive. Leckel moved, seconded by Shelton, to concur that the conditions were met. The motion carried. It was reported the commission issued a CUP to Lee Critchett for short-term rental of a three or four bedroom unit based on Washburn County establishing whether the sanitary system is sized for a three or four bedroom dwelling. Barnes-Haesemeyer moved, seconded by Bitney, to concur that the conditions were met. The motion carried 5-yes 3-no. It was reported the commission issued a CUP to James Schneibel for short-term rental of a four bedroom dwelling located at 611 South Lake Drive. Shelton moved, seconded by Harrington, to concur that the conditions were met. The motion carried 7-yes 1-no. It was reported the commission issued a CUP to Ken Schultz, agent for Anthony Schultz, to construct a 60 ft. X 80 ft. building at 116 South Industrial Drive for additional shop and storage for the current Schultz Automotive repair business located at that site. Bitney moved, seconded by Harrington, to concur that the conditions were met. The motion carried.

**FAÇADE INCENTIVE COMMITTEE:** The April 5, 2012 committee meeting minutes were reviewed.

**EXECUTIVE/HUMAN RESOURCE COMMITTEE:** The March 5, 2012 committee meeting minutes were reviewed.

**PUBLIC WORKS ADMINISTRATION:** The April 4, 2012 committee meeting minutes were reviewed. It was reported four bids were received on the water tower painting and repair project. Barnes-Haesemeyer moved, seconded by Eiche, to approve the bid from Lane Tank Co. in the amount of \$90,415 (less \$3,800 if the joint repair is not necessary) to include logo. The motion carried.

**FINANCIAL ADMINISTRATION:** The April 9, 2012 committee meeting minutes were reviewed. Shelton moved, seconded by Pederson, to approve vouchers 250-361. The motion carried.

Barnes-Haesemeyer moved, seconded by Graf, to grant a temporary Class B beer/wine license application to the Shell Lake Arts Center for May 19, 2012. The motion carried.

Eiche moved, seconded by Harrington, to approve a date change on Theatre in the Woods' temporary Class B beer license from May 19, 2012 to June 9, 2012. The motion carried.

The Budget Status Report was reviewed.

**PARKS AND RECREATION:** The March 21, 2012 committee meeting minutes were reviewed. It was reported the committee reviewed proposed ATV Campground Grant Applications that included cost estimate worksheets and proposed layout of the ATV campground (following the existing terrain). Ken Schultz reported the Shell Lake Economic Development Corporation has endorsed this project. It was noted the project would be 100% grant funded. Eiche moved, seconded by Shelton, to adopt Resolution #12-1 pertaining to the land acquisition grant portion of the project. Concerns about maintenance costs and lack of an assessment of needs were expressed. Mark Heil from the Washburn County Forestry Department answered questions pertaining to the proposed project and grant process. It was noted the project could be done in two phases if the entire amount requested is not funded. Upon a unanimous roll call vote the motion carried. Eiche moved, seconded by Graf, to adopt Resolution #12-2 pertaining to the campground development portion of the project. A roll call vote was taken: Graf-yes, Barnes-Haesemeyer-no, Harrington-yes, Leckel-yes, Bitney-yes, Pederson-yes, Eiche-yes and Shelton-yes. The motion carried.

Resolution #12-3 pertaining to a stewardship grant application for park and campground improvements, including cost estimates was reviewed. It was noted, if funded, this grant would cover 50% of the proposed project. Possible funding sources for the balance of the funds required were discussed. Eiche moved, seconded by Barnes-Haesemeyer, to approve Resolution #12-3. Upon a unanimous vote the motion carried.

Eiche moved, seconded by Shelton, to authorize the Lifeguard Supervisor and Chairperson of the Parks and Recreation Committee to hire lifeguard and swim instructor staff. The motion carried.

**NEW BUSINESS:** A Cooperation Agreement between TH, Inc. & City of Shell Lake for their new duplex located at 719 & 721 Meadowview Drive, Shell Lake was reviewed. The agreement pertains to a voluntary payment in lieu of taxes for public services and facilities furnished from time to time by the City without cost or charge for or with respect to the duplex. Barnes-Haesemeyer moved, seconded by Bitney, to approve the Cooperation Agreement. The motion carried.

A resignation from Second Ward Alderperson Donna Barnes-Haesemeyer was reviewed. Eiche moved, seconded by Shelton, to accept the resignation with regrets. The motion carried. Mayor Peterson thanked Donna for her thirty years of service to the Shell Lake community in many capacities.

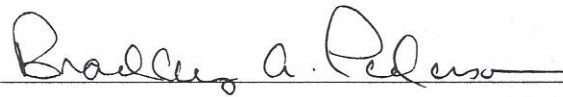
Mayor Peterson presented a plaque to First Ward Alderperson Jeri Bitney in appreciation of her years of service on the Shell Lake City Council.

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Brad Pederson reported he advertised both the First and Second Ward vacancies and noted it is expected that replacements will be appointed at the organizational meeting to be held April 17, 2012.

Bitney moved, seconded by Barnes-Haesemeyer, to adjourn at 8:45 p.m. The motion carried.

 \_\_\_\_\_, Mayor

 \_\_\_\_\_, City Administrator