**City of Shell Lake ATV Campground Reservation and Rules Policy**

***While this campground primarily caters to the ATV enthusiast, it is available for all camping interests***

**Campground Reservation and Payment Policies:**

* Reservations must be submitted to:

Shell Lake ATV Campground

PO Box 520

Shell Lake, WI 54871

* **Mailed in reservations must use the registration form included.**
* Camping fees will be established prior to October 1st annually for the following year.
* Reservation requests will be accepted for the current year and following year only.
* Requests for reservations will be on a first come, first serve.
* **Phone reservations will be taken for unreserved campsites from May 15th through September 17th by calling the Campground Manager at (715) 468-7648. Reservations outside of this time frame will be taken by calling City Hall (715) 468-7679.**
* Maximum length of stay is 2 weeks.
* Each individual camping stay will require payment in full upon making the reservation. All payments are to be considered **non-refundable.** Post-dated checks will not be honored. In the event a portion of the stay is cancelled, the payment will not be refunded.
* Sites must be occupied on the first night of the reservation by 10:00 PM unless the Campground Manager or City Hall is notified. If not notified, the reservation will be cancelled.
* Cancellations will be handled by the Campground Manager and City Hall on an individual basis taking into consideration the timeliness of the cancellation and if the site can be re-rented. You may be offered another date to camp before the close of the current camping season or a refund of all or part of the fees.
* Rates are: $35.00 per unit per night or $245.00 per week.
* $1.00 additional charge per night for each member of a party exceeding four per campsite (minor children of immediate family are exempt).
* There will be a service fee added for those paying via debit/credit card.
* All campers must register upon arrival and pay all required fees, if any.
* Those campers who wish to extend their stay must register by 10:00 a.m. that day to confirm a campsite if available.
* Check-out time is 2:00 p.m.

**Campground Rules:**

* All campers must be 18 or older unless accompanied by an adult.
* Only registered campers are allowed in the park between 10:00 p.m. and 7:00 a.m.
* No appliances, such as refrigerators or freezers, can be placed outside of the camping unit.
* Quiet time is 11:00 p.m. until 7:00 a.m.
* Reasonable silence will be maintained by those persons authorized to be in the campground having due respect for other campers in the area. **One warning will be given to those who do not abide by this rule. If the disturbance persists, they will be forced to vacate the campground and no refund will be given. In the event of any undue noise or disturbance any time of the day or night, contact the campground manager or police immediately.**
* Additional parking is available in the ATV campground parking lot.
* Pets are allowed in the campground and immediate cleanup of animal litter is required of pet owners.
* Pets are to be on a leash no longer than 10 feet attached to their own camping unit and are not to be left unattended.
* No discharge of waste water is allowed on the ground from campers. Campers may use the sanitary dump station located on the road west of the Municipal Campground behind the fish cleaning station near the Shell Lake Class “A” access.
* **DO NOT** wash ATV’s at your campsite. Use the designated ATV wash station within the ATV Campground.
* Upon your departure, all litter must be removed and deposited in the appropriate garbage receptacles. Garbage in fire rings is not acceptable.
* Firewood and ice will be sold daily at the Municipal Campground near the Shell Lake Class “A” access during normal office manager hours.
* Do not move fire rings or burn in undesignated areas.
* All unattended campfires are to be extinguished when not in use. During elevated fire dangers, greater restrictions may apply and will be posted at the park entrance.
* Speed limit is 5 mph in the entire campground area for all motorized vehicles.
* No person shall fire, discharge, explode, or set off a firearm, fireworks, pyrotechnic device, or any other explosive material within the campground.
* ATV’s must have current registrations.
* **These rules are in place to ensure the maximum safety and enjoyment for all campers and park users.**

**We hope you have a very enjoyable and safe stay in Shell Lake!**

**Registration Form**

**Rates:**

**$35.00 per night**

**$245.00 per week**

**FIRST CHOICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECOND CHOICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**THIRD CHOICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Arrival Date:**

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

**Departure Date**:

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

* **$1.00 additional charge for each member of a party exceeding four per campsite (minor children of immediate family are exempt).**
* **Camping fees are due in full at time of reservation and are non-refundable.**
* **Please enclose check, money order or credit card information below with this form.**
* **Checks and money orders can made out to City of Shell Lake ATV Campground.**
* **Service fees will apply when using a debit/credit card.**

**Total amount included:** **$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name: \_\_\_\_\_\_

Address:

City: State: Zip:

Daytime Phone: Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Card Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CCV: \_\_\_\_\_\_\_\_\_\_

Zip code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mail Reservation Form and Deposit To:**

**Shell Lake ATV Campground**

**PO Box 520**

**Shell Lake, WI 54871**